

Office Order no. 19

/ASE/TC

Date: 25.05.2022

Sanction is hereby accorded to depute the following Officers working in PSTCL to attend One day online training-Webinar on "Introduction to Buyer Functionality" on GeM (Government e-Marketplace) portal through Indian Government website: "https:// gem. gov.in training" scheduled on 26<sup>th</sup> May, 2022 from 11:00 AM to 1:00 PM, after getting confirmation mail from GeM Training Team:-

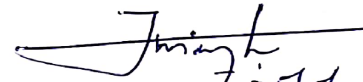
Sr. No.	Name of officer	Designation	Mobile No.	Name of Office
1	Er.S.P.Singh	Dy. CE/IT, PSTCL, Patiala	96461-18178	CE/HIS&D
2	Sh. Sumit Bansal	Dy.CAO/HQ	96461-217788	CFO/ PSTCL
3	Er. Harsimran Handa	Sr. Xen/SLDC (Design)	96461-18022	SLDC, Patiala.
4	Er. Anju Bala	AEE/Procurement, Ludhiana	96461-18256	CE/P&M PSTCL Ludhiana
5	Er. Gaurav Aggarwal,	Sr. Xen/TS-3, Patiala.	96461-17821	TS Design

**Note:-** For further queries, please contact the business facilitator of the respective state:"  
<https:// gem. gov.in training/facilitators>".

**Terms & Conditions for the participants, their controlling officers & respective DDOs:-**

1. In case of non-compliance of this office order, the responsibility will lie on the concerned deputed officer and controlling officer and strict action will be taken against them.
2. "Request for Cancellation/Change in batch shall be entertained only after recommendations of concerned Chief Engineer/Chief Financial Officer/Financial Advisor. Chief Engineer/Chief Financial Officer/Financial Advisor while recommending cancellation/change shall intimate names of 2 or 3 substitutes to Chief Engineer/ HIS&D which shall be considered for replacement if they qualify for training as per approval of Competent Authority".
3. Any participant will not proceed for the training & will intimate this office immediately if:
  - i) He/ She have been deputed for any other training program by this office/ any other office during this training period.
  - ii) He/ She have attended this type of training earlier.
  - iii) His/ Her date of retirement is less than 1 year from the date of start of training.
  - iv) He/ She have attended any other training during current financial year.
4. Participants will ensure to mark their attendance daily if applicable.

5. During the above period, the participants will be considered on duty.
6. The participants will not be allowed any joining time except for the time required for attending the programme.
7. The participants will submit proper report (two copies) of the programme along with documents which have been given to them by Institute, mentioning their Employee Code/ Posting Station, within 7 days to this office. They will also intimate their respective DDOs regarding their participation in the Programme who will make necessary entries in their service record in this regard.

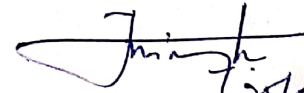
  
25/5/2022  
SE/HR&Admin,  
PSTCL, Patiala

Endst. No. 393/405

Dated: 25.05.2022

Copy of the above is forwarded to the following for information and further necessary action please: -

- 1) Sr. P.S. to CMD, PSTCL, Patiala
- 2) Sr. P.S. to Director/ Technical, PSTCL, Patiala.
- 3) Sr. P.S. to Director/ Admin., PSTCL, Patiala.
- 4) Sr. P.S. to Director/F&C, PSTCL, Patiala.
- 5) CE/HIS&D, PSTCL, Patiala.
- 6) CE/SLDC, PSTCL, Ablowal Patiala.
- 7) CE/P&M, PSTCL, Ludhiana.
- 8) CE/TS (D), PSTCL, Patiala.
- 9) CFO, PSTCL, Patiala.
- 10) SE/HR&Admin., PSTCL, Patiala.
- 11) SE/SLDC (Op.) PSTCL, Ablowal Patiala.
- 12) Dy. CE/IT, PSTCL, Patiala.
- 13) Above Officers/Officials at their place of posting.

  
25/5/2022  
SE/HR&Admin,  
PSTCL, Patiala