



PUNJAB STATE TRANSMISSION CORPORATION LIMITED.

ASE/Training Cell, Flat No 23, Officer Flat, Shakti Vihar PSTCL, Patiala.

Ph no. 0175 2300481, ase-training@pstcl.org

Office Order no. **42**

Date: **28-4-15**

Sub: 5 days Basic Computer Training Program to non-gazetted employees of PSTCL from 5th to 11th May, 2015 (11 am to 1 pm)

Sanctioned is hereby accorded to depute the following employees for attending the subject said training.

S. no	Name of Employee	Desg.	Office	D.O.B.
1	Rajesh Kumar	UDC	AO/ Cash and Pay & Accounts	4.10.1965
2	Gagandeep Kaur	UDC	AO/ WAD & Broadsheet	15.1.1978
3	Sonia	UDC	Dy.CE/ HR & Admin	19.12.1975

Terms & Conditions:

- 1) During the above period they will be considered on duty
- 2) Participant will ensure daily attendance on the attendance sheet at the Training Centre.
- 3) Request for Cancellation/Change shall be entertained only after recommendations of concerned HOD.

Venue: Flat no. 23, Officer's Flat, Shakti Vihar, PSTCL, Patiala

Timings: 11 am to 1 pm

This issues with the approval of Competent Authority.

sd/-
ASE/Training Cell,
PSTCL, Patiala (Pb.)

Endsl. No. **681) 84**

Dated: **28-4-15**

Copy of the above is forwarded to the following for information and further necessary action please: -

- 1) Sr.Xen /IT, PSTCL, Patiala for uploading the O/o on web site.
- 2) Above Officials at their place of posting.

sd/-
ASE/Training Cell
PSTCL, Patiala