



PUNJAB STATE TRANSMISSION CORPORATION LIMITED.
ASE/Training Cell, Flat No 23, Officer Flat, Shakti Vihar PSTCL, Patiala.
Ph no: 0175 2300481, ase-training@pstcl.org

Office Order no. 27

Date: 24-2-15

Sub: Three Days residential Training Program for UDCs/ LDCs at Mahatma Gandhi State Institute of Public Administration, Punjab, Sec-26, Chandigarh from 3rd to 5th March, 2015 at 9.00 am

Sanctioned is hereby accorded to depute the following PSTCL officials to attend the subject said training Programme.

Sr. No	Name of Employee /Sh./Smt./code	Desg.	Date of Birth	Office
1	Monika 606084	UDC	9-2-1982	Works Audit, Patiala
2	Parmjeel Singh 606086	UDC	2-10-1985	CFO, Patiala
3	Usha Rani 216564	UDC	23-6-1974	Grid Construction Divn., Patiala
4	Jasbir Kaur 218195	UDC	10-9-1963	Civil Works Divn., Patiala
5	Anjana/ 268375	UDC	10-6-1972	Civil Works Divn., Jalandhar
6	Mamta Chaoudhary 220903	UDC	7-12-1976	Grid Construction Sub/Divn., Patiala
7	Baljeet Kaur 216517	UDC	6-7-1960	Dy.CAO/ TS, Patiala
8	Usha Sharma 212508	UDC	18-1-1964	TLSC, Divn., Mohali
9	Reeta Kumari 221265	UDC	8-2-1964	TLSC, S/Divn. Civil Jalandhar
10	Satish Kumar Rana 275042	UDC	10-7-1967	AO/ TL, S/Divn., Bathinda
11	Sukhjeet Kaur 214941	UDC	9-8-1974	Secret Cell & Examination Section, Patiala
12	Jasbir Kaur/ 251112	UDC	5-4-1964	CO & C Divn., Amritsar
13	Renu/ 253260	UDC	5-5-1962	P&M Circle, Amritsar
14	Kashmir Singh 225996	UDC	10-4-1961	220 KV S/S Kotli Surat Malhi
15	Varundhir Singh 606083	UDC	1-8-1988	220 KV S/S Mansa
16	Balvinder Pal 218289	LDC	24-4-1982	Establishment, Patiala
17	Sarwan Singh 220916	LDC	1-5-1966	AO/ Loan & Banking
18	Sukhwinder Singh 218494	LDC	20-3-1971	132 KV S/s Tanda
19	Jasvir Kaur 221114	LDC	27-5-1960	LAC, Jalandhar

20	Ramesh Kumar 271278	LDC	4-1-1965	Civil Works S/Divn., Amritsar
21	Seema Rani 277546	LDC	23-1-1978	Civil Works S/Divn., Muktsar
22	Harijit Kaur 216898	LDC	27-1-1963	Civil Works Divn., Mohali
23	Brijesh Sharma 216520	LDC	15-7-1972	CE/ TS, Patiala
24	Gurmeet Singh 219447	LDC	15-6-1972	TLSC, S/Divn., Ablowal, Patiala
25	Jagveer Singh 298505	LDC	14-12-1981	CE/ SLDC, Ablowal, Patiala

Mrs. Harmeet Kaur, Sr.Asst/ Training Cell will attend the Programme as a coordinator.

Following Terms and Conditions will be applicable on them for attending the above Program:-

- 1) During the above period they will be considered on duty for the purpose of pay and other allowances
- 2) They will be entitled to claim TA/DA as per PSPCL TA Regulation-1972 (as amended from time to time). The expenses so incurred will be charged to account head 76.181 of concerned DDO reimbursing the TA Bill. Reimbursement of TA/DA will only be done after submission of training report. Their TA claim shall be allowed by their Controlling Authority/Account Section only after they certify (along with No. and Date) that requisite report has been submitted to ASE/Training Cell, PSTCL, Patiala.
- 3) **Commercial Terms and Conditions;** - It is residential Training Program. The minimum training cost is Rs.1,87,500/- (Rs. One lakh Eighty seven thousand and five hundred only) inclusive of service tax for a batch of minimum 25 participants including boarding & lodging. The payment shall be released by AO/ Cash, PSTCL, Patiala and shall be chargeable to account head 76.151
- 4) Payment shall be made through Cheque/ Demand Draft in favour of "Director General, MGSIPAP" payable at Chandigarh. DD/RTGS charges shall also be borne by PSTCL
- 5) Participant will ensure daily attendance on the attendance sheet at the training center, failing which charges of the prog. will be recovered from them.
- 6) Participant will submit report and Training Kit of the programme in the office of ASE/Training Cell, PSTCL, Patiala. Their TA claim shall be allowed by their controlling authority/ Account Section only after they certify (along with no. and date) that requisite report has been submitted to ASE/Training cell, PSTCL, Patiala.
- 7) In case participants do not attend training programme as per schedule, charges of the programme will be recovered from them.
- 8) They will not be provided any joining time except the time required for joining the programme.

- 9) The institute shall supply following documents:-
- Invoice (mention clearly service tax or any other tax in the Invoice)
 - original attendance sheet verified by the training institute.
- 10) In case any participant requires changing his or her name due to unforeseen circumstances, he/ she is required to send their request through his concerned Chief Engineer with recommendation of two names of Officials of same designation.

This issue with the approval of Competent Authority.

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ASE/Training Cell,
PSTCL, Patiala

Endst. No. *412/445*

Dated: *24-2-15*

Copy of the above is forwarded to the following for information and further necessary action please: -

- 1) PS to Director/ Admin., PSTCL, Patiala
- 2) CE/HR, Planning & IT, PSTCL, Patiala
- 3) Dy. Secy to Director/ Technical, PSTCL, Patiala
- 4) Dy. CE/ HR & Admin., PSTCL, Patiala
- 5) AO/Cash, PSTCL, Patiala.
- 6) AO/Corporate Audit, (EAD Section), PSTCL, Patiala.
- 7) Sr.Xen /IT, PSTCL, Patiala for uploading the O/o on web site.
- 8) Above officials at their place of posting.
- 9) Dr. Sanjeev Chaddha- Professor & Head, Management Dev. Centre, Mahatma Gandhi State Institute of Public Administration, Punjab, Sec-26, Chandigarh. Mob- 99150-09106. Email: mdc.mgsipap@gmail.com

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ASE/Training Cell
PSTCL, Patiala