



PUNJAB STATE TRANSMISSION CORPORATION LIMITED.
ASE/Training Cell, Flat No 23, Officer Flat, Shakti Vihar PSTCL, Patiala.
Ph no: 0175 2300481, ase-training@pstcl.org

Office Order no. 24

Date: 5.2.2015

Sub: Three Days residential Training Program for UDCs/ LDCs at Mahatma Gandhi State Institute of Public Administration, Punjab, Sec-26, Chandigarh from 10th to 12th Feb, 2015 at 9.00 am

Sanctioned is hereby accorded to depute the following PSTCL officials to attend the subject said training Programme.

Sr. No	Name of Employee /Sh./Smt./code	Desg.	Date of Birth	Office
1.	Neetu Rani/ 606082	UDC	18-10-1985	General/RTI & Court Cases Section, Patiala
2.	Vinkal Kumar/ 606085	UDC	13-6-1989	Establishment Section, Patiala
3.	Ram Murti 217088	UDC	6-10-1967	TLSC S/Divn., Bhatinda
4.	Harpreet Singh 288576	UDC	30-3-1977	P&M Circle, Amritsar
5.	Tejinder Kumar 227943	UDC	26-4-1976	P&M Divn., Wadala Granthian
6.	Narinder Singh 200550	UDC	8-3-1977	AO/ CPC, Patiala
7.	Amita / 200524	UDC	14-11-1971	AO/ Budget, Patiala
8.	Harmohinder Singh 217465	UDC	23-3-1966	AO/ Loan & Banking, Patiala
9.	Shamsher Singh 219751	UDC	21-3-1966	CFO, Patiala
10.	Kirandeep Kaur 606087	UDC	6-7-1990	Grid Construction Divn., Moga
11.	Janender Kumar Sharma/ 228670	UDC	7-9-1976	Grid Construction Divn., Patiala
12.	Mahesh Kumar 218041	UDC	23-10-1963	Civil works Divn., Patiala
13.	Rajan Bhrani 224550	UDC	24-12-1964	Civil Works S/Divn., Amritsar
14.	Bhupinder Singh 216112	UDC	5-4-1964	Civil works Divn., Jalandhar
15.	Krishan Kumar 228849	UDC	18-12-1967	Civil works S/Divn., Muktsar
16.	Paramjit Singh 214495	LDC	13-4-1968	IT Section, Patiala
17.	Avtar Krishan Jolly 219425	LDC	11-12-1963	TS Design, Patiala
18.	Mahesh Kapoor 218198	LDC	27-5-1971	CE/ SLDC, Patiala

19.	Anju Bala/ 216995	LDC	26-9-1971	Grid Construction Circle, Ludhiana
20.	Shardha Rani 219513	LDC	30-7-1969	Grid Construction S&T Store Moga
21.	Mohinder Singh 217359	LDC	15-4-1965	P&M Circle, Jalandhar
22.	Manjit Kaur 217629	LDC	1-2-1967	Grid Construction S/Divn., M Gobindgarh
23.	Naresh Kumar 218460	LDC	31-8-1963	Grid Construction S/Divn., Sangrur
24.	Surinder Kaur 225782	LDC	2-2-1967	Civil works S/Divn., Sangrur
25.	Vinod Kumar 216105	LDC	23-1-1964	Civil works Circle, Patiala

Following Terms and Conditions will be applicable on them for attending the above Program:-

- 1) During the above period they will be considered on duty for the purpose of pay and other allowances.
- 2) They will be entitled to claim TA/DA as per PSPCL TA Regulation-1972 (as amended from time to time). The expenses so incurred will be charged to account head 76.181 of concerned DDO reimbursing the TA Bill. Reimbursement of TA/DA will only be done after submission of training report. Their TA claim shall be allowed by their Controlling Authority/Account Section only after they certify (along with No. and Date) that requisite report has been submitted to ASE/Training Cell, PSTCL, Patiala.
- 3) **Commercial Terms and Conditions:** - It is residential Training Program. The minimum training cost is Rs.2,10,675/- (Rs. Two lakh ten thousand six hundred and seventy five only) inclusive of service tax for a batch of minimum 25 participants including boarding & lodging. The payment shall be released by AO/ Cash, PSTCL, Patiala and shall be chargeable to account head 76 151
- 4) Payment shall be made through Cheque/ Demand Draft in favour of "Director General, MGSIPAP" payable at Chandigarh. DD/RTGS charges shall also be borne by PSTCL.
- 5) Participant will ensure daily attendance on the attendance sheet at the training center, failing which charges of the prog. will be recovered from them.
- 6) Participant will submit report and Training Kit of the programme in the office of ASE/Training Cell, PSTCL, Patiala. Their TA claim shall be allowed by their controlling authority/ Account Section only after they certify (along with no. and date) that requisite report has been submitted to ASE/Training cell, PSTCL, Patiala.
- 7) In case participants do not attend training programme as per schedule, charges of the programme will be recovered from them.
- 8) They will not be provided any joining time except the time required for joining the programme.
- 9) The institute shall supply following documents:-

- a) Invoice (mention clearly service tax or any other tax in the invoice)
b) original attendance sheet verified by the training institute.
- 10) In case any participant requires changing his or her name due to unforeseen circumstances, he/ she is required to send their request through his concerned Chief Engineer with recommendation of two names of Officials of same designation.

This issue with the approval of Competent Authority.

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ASE/Training Cell,
PSTCL, Patiala

Encls. No. 303/ 38

Dated: 5.2.2015

Copy of the above is forwarded to the following for information and further necessary action please: -

- 1) PS to Director/ Admin., PSTCL, Patiala
- 2) Dy. Secy to Director/ Technical, PSTCL, Patiala
- 3) Dy. CE/ HR & Admin., PSTCL, Patiala
- 4) AO/Cash, PSTCL, Patiala.
- 5) AO/Corporate Audit, (EAD Section) PSTCL, Patiala.
- 6) Sr.Xen /IT, PSTCL, Patiala for uploading the o/o on web site.
- 7) Above officials at their place of posting.
- 8) Dr. Sanjeev Chaddha- Professor & Head, Management Dev Centre, Mahatma Gandhi State Institute of Public Administration, Punjab, Sec-26 Chandigarh, Mob- 99150-09106. Email: mdc.mgsipap@gmail.com

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PSTCL, Patiala