



PUNJAB STATE TRANSMISSION CORPORATION LIMITED.

ASE/Training Cell, Flat No 23, Officer Flat, Shakti Vihar PSTCL, Patiala.

Ph no. 0175 2300481, ase-training@pstcl.org

Office Order No **239**

Dated: **29-12-14**

Subject: Training Program on PSSRE from 12th to 14th January, 2015 organized by Siemens at Sector-18, Gurgaon.

Sanction is here by accorded to depute the following PSTCL officers to attend the subject cited program.

Sr. No.	Name of the Employee	Designation	Name of the office.
1	Er. Vivek Kumar Khanna	Sr.Xen	SE/ Planning, PSTCL, Patiala
2	Er. Jaspreet Singh	AEE	SE/ Planning, PSTCL, Patiala

Following Terms and Conditions will be applicable on them for attending the above Program:-

- 1) During the above period they will be considered on duty for the purpose of pay and other allowances.
- 2) They will be entitled to claim TA/DA as per PSPCL TA Regulation-1972 (as amended from time to time). Their TA claim shall be allowed by their Controlling Authority/ Accounts Section only after they certify (along with No. and date) that requisite report has been submitted to ASE/Training Cell, PSTCL, Patiala.
- 3) **Registration fee:** - Course fee for one participant is Rs.30,000/- (Thirty Thousand only). This fee is exclusive of Service Tax. The payment shall be released by AO/Cash, PSTCL, Patiala and shall be chargeable to account head 76,151.
- 4) Payment of fee shall be made through Demand Draft/RTGS in favour of "Siemens Ltd" payable at Gurgaon. DD/RTGS charges shall also be borne by PSTCL.
- 5) Participant will ensure daily attendance on the attendance sheet at the Program, failing which charges of the prog. will be recovered from them.
- 6) Participant will submit Report on the programme and Training Kit mentioning their Employee Code/Posting Station, within seven days to this office. They will also inform Sr.Xen/IT, PSTCL, Patiala regarding their participation in the Programme who will make necessary entries in his Computerization service record in this regard.
- 7) They will not be provided any joining time except the time required for joining the program.
- 8) Request for Cancellation/Change shall be entertained only after recommendations of Chief Engineer concerned, Chief Engineer while

recommending cancellation/change shall intimate names of 2 or 3 substitutes which shall be considered for replacement if they qualify for training as per approval of Competent Authority.

9) The Institute shall supply following documents:

- a) Attested copy of attendance sheet.
- b) Invoice (mention clearly service tax or any other tax in the Invoice)

10) Venue: Siemens Ltd. Plot 6A, Sector-18, Maruti Industrial Area, HUDA Gurgaon 122015, Haryana State, India.

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ASE/Training Cell,
PSTCL, Patiala (Pb.)

Endst. No. 2440/48 / ASE/TC

Dated: 29-12-14

Copy of the above is forwarded to the following for information and further necessary action please: -

- 1) P.S to Director/ Admin., PSTCL, Patiala.
- 2) Dy.CE/HR & Admin. PSTCL, Patiala
- 3) AO, P & A, PSTCL, Patiala
- 4) AO/Cash, PSTCL, Patiala
- 5) AO/Corporate Audit, (EAD Section), PSTCL, Patiala.
- 6) Sr.Xen /IT, PSTCL, Patiala. To upload the O/o on web site.
- 7) Above Officers at place of posting.
- 8) Mr. Vikas Chaturvedi, Siemens Ltd. RC-IN EM SG PTI, 6A, Sector-18, Maruti Industrial Area, HUDA Gurgaon 122015, Tel: +91 124 3836680, fax: +91 124 2846620, Mob: +91 9654841659, email: vikas.chaturvedi@siemens.com

Vikas
ASE/Training Cell
PSTCL, Patiala