



**PUNJAB STATE TRANSMISSION CORPORATION LIMITED.**  
ASE/Training Cell, Flat No 23, Officer Flat, Shakti Vihar PSTCL, Patiala.  
Ph no: 0175 2300481, [ase-training@pstcl.org](mailto:ase-training@pstcl.org)

Office Order no. 205

Date: 13.8.14

**Sub: Four Days residential Training Program for UDC/ LDC employee at Mahatma Gandhi State Institute of Public Administration, Punjab, Sec-26, Chandigarh from 19<sup>th</sup> to 22<sup>nd</sup> Aug, 2014.**

Sanctioned is hereby accorded to depute the following PSTCL officials to attend the subject said training Programme.

Sr. No	Name of Employee /Er./Sh./Smt./code	Designation	Name of office	Date of Birth
1.	Amrik Singh/ 606076	UDC	Supdt/ Recruitment, Shakti Sadan, Patiala	28.2.87
2.	Ravinder Singh/ 606077	UDC	AO/ CPC (Budget), Patiala	25.10.70
3.	Vikram Singh/ 6060781	UDC	P&M Divn, Lalto Kala	18.12.87
4.	Manpreet Kaur/ 606079	UDC	P&M Divn, Malekotla	7.4.91
5.	Riva Kattal/ 606080	UDC	Protection Divn, Malikpur	17.10.88
6.	Harinder Sharma/ 606081	UDC	P&M Divn, Moga	28.3.88
7.	Rajnish Mittal/ 606011	UDC	P&M Divn, Bathinda	5.7.80
8.	Pooja/ 236721	UDC	P&M Divn, Ludhiana	12.8.77
9.	Poonam / 227250	UDC	P&M Divn, Amritsar	19.2.76
10.	Sunita Dhiman/ 228795	UDC	P&M Divn, Bathinda	1.6.73
11.	Inderpreet Kaur/ 214956	UDC	FA/ PSTCL, Patiala	9.8.74
12.	Harvinderjit Singh/ 221422	UDC	CE/ TS, PSTCL, Patiala	26.7.75
13.	Hardev Singh/ 264414	UDC	TLSC Divn, Mohali	6.9.76
14.	Tejinder Kumar	UDC	AO/ SLDC, Ablowal	21.12.73
15.	Jaswinder Singh/ 217467	UDC	General Section, Shakti Sadan, Patiala	15.8.70

16.	Paramjit Kumar/ 282783	LDC	P&M Divn, Jamsher	14.7.79
17.	Chetan Joshi/ 218379	LDC	CO & C Ludhiana	2.2.76
18.	Seema Rani/ 228162	LDC	P&M Divn, Mohali	12.11.71
19.	Tejinder Singh/ 303680	LDC	P&M Divn, Moga	8.3.84
20.	Nirmal Singh/ 228910	LDC	Protection Divn, Ferozepur	5.5.75
21.	Rekha Devi/ 228386	LDC	220 KV S/s Dera Bassi	7.12.73
22.	Sarbjit Kaur/ 214756	LDC	Dy.CE/ Admin, PSTCL, Patiala	21.9.76
23.	Sanjeev Kumar/ 216920	LDC	Civil works Divn, Mohali	12.2.71
24.	Jagtar Singh 216754	LDC	Dy.CE/ TS (D)	17.8.81
25.	Harpreet Singh	UDC	SLDC (Operation)	15.7.75

**Following Terms and Conditions will be applicable on them for attending the above Program:-**

- 1) During the above period they will be considered on duty for the purpose of pay and other allowances.
- 2) They will be entitled to claim TA/DA as per PSPCL TA Regulation-1972 (as amended from time to time). The expenses so incurred will be charged to account head 76.181 of concerned DDO reimbursing the TA Bill. Reimbursement of TA/DA will only be done after submission of training report. Their TA claim shall be allowed by their Controlling Authority/Account Section only after they certify (along with No. and Date) that requisite report has been submitted to ASE/Training Cell, PSTCL, Patiala.
- 3) **Commercial Terms and Conditions:** - It is residential Training Program. The minimum training cost is Rs.1,65,000 (Rs. One lac sixty five thousand only) (Rs. 1,50,000 as Training fee+ Rs.15,000 as income tax) per batch of 25 participants including boarding & lodging and payment shall be released in advance. by AO/ Cash, PSTCL, Patiala and shall be chargeable to account head 76.151
- 4) Payment shall be made through Cheque/ Demand Draft in favour of "Director General, MGSIPAP" payable at Chandigarh. DD/RTGS charges shall also be borne by PSTCL
- 5) Participant will ensure daily attendance on the attendance sheet at the training center, failing which charges of the prog. will be recovered from them.

- 6) Participant will submit report on the programme in the office of ASE/Training cell, PSTCL, Patiala. Their TA claim shall be allowed by their controlling authority/ Account Section only after they certify (along with no. and date) that requisite report has been submitted to ASE/Training cell, PSTCL, Patiala.
- 7) In case participants do not attend training programme as per schedule, charges of the programme will be recovered from them.
- 8) They will not be provided any joining time except the time required for joining the prog.
- 9) Request for Cancellation/Change in batch shall be entertained only after recommendations of their Chief Engineer concerned.
- 9) The institute shall supply following documents:-
  - a) Invoice
  - b) original attendance sheet verified by the training institute.
  - c) Training Kit
- 10) In case any participant requires changing his or her name due to unforeseen circumstances is required to send his request through his concern Chief Engineer with recommendation of two names of Officials of same designation.

This issue with the approval of Competent Authority.

  
ASE/Training Cell,  
PSTCL, Patiala

Endst. No. 1494/ 1526

Dated: 13.8.14

Copy of the above is forwarded to the following for information and further necessary action please: -

- 1) PS to Director/ Admin., PSTCL, Patiala
- 2) Chief Engineer/HR, Planning & IT, PSTCL, Patiala..
- 3) AO/Cash, PSTCL, Patiala.
- 4) AO/Corporate Audit, (EAD Section), PSTCL, Patiala.
- 5) Sr.Xen /IT, PSTCL, Patiala. To upload the o/o on web site.
- 6) Above officials at their place of posting.
- 7) Sh. S.C. Hatta- Course Director, Mahatma Gandhi State Institute of Public Administration, Punjab, Sec-26, Chandigarh. Mob- 99150-09106.  
Email: [helpdesk@mgsipap.org](mailto:helpdesk@mgsipap.org)

  
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