For the first time or new user, please follow the below Steps:

1. **You can open emailhttps://email.gov.in and you will now see the home page of email.**
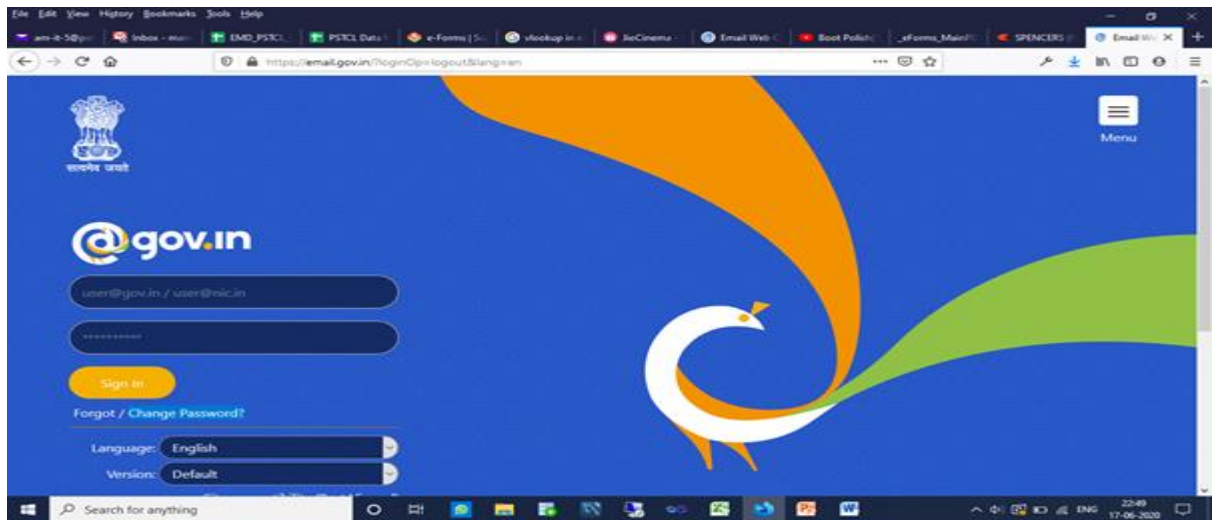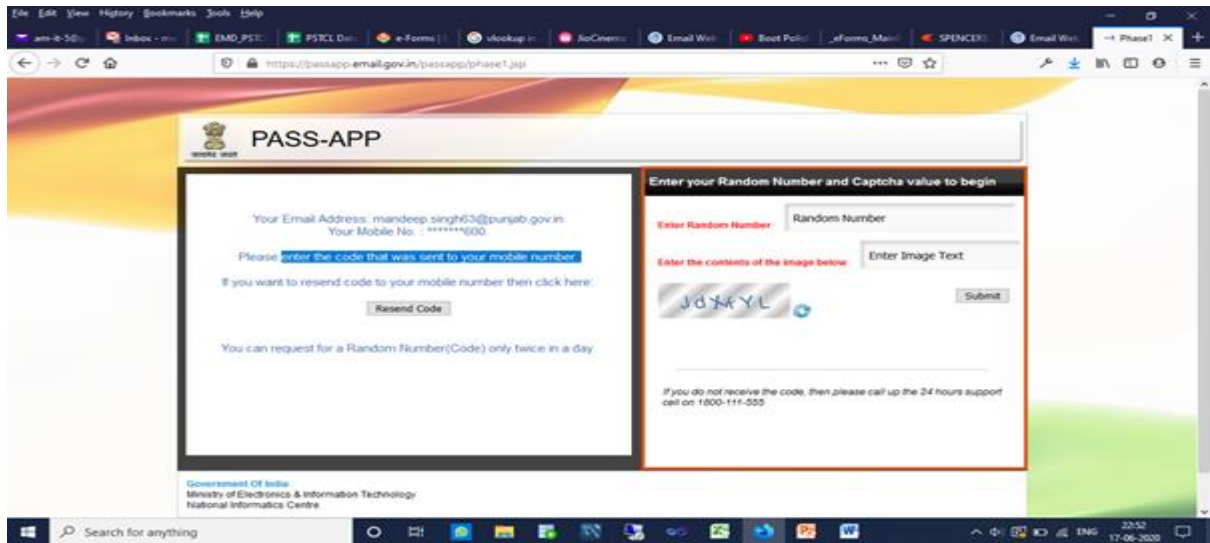

2. **Click on Change Password for first time or new users.**
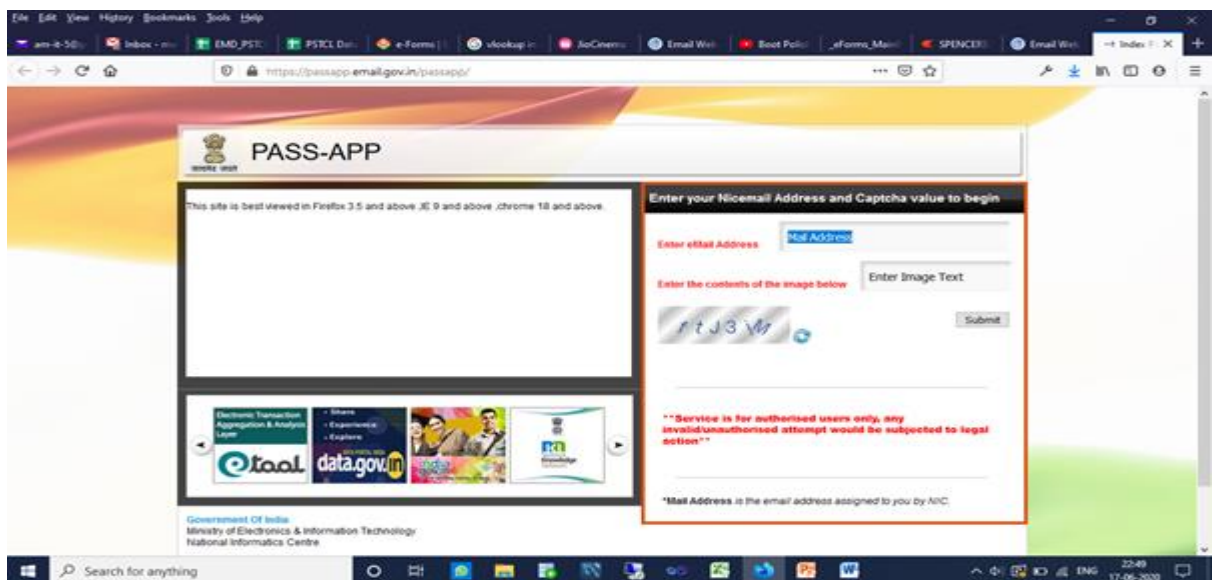
3. **Enter your email Address and Captcha value to begin**

4. Random Number(Code) will be send to your mobile number and You can request for a Random Number(Code) only twice in a day.

5. Enter Random Number and Captcha value.

6. Set the new password.

7. Then go back and open email on link "https://email.gov.in"

8. Enter user name and password to open your email.

9. Any change in the password through email.gov.in will be reflected on e-Office portal within 3 hours.