



PUNJAB STATE TRANSMISSION CORPORATION LTD.
 Regd. Office: PSEB Head Office, The Mall, Patiala-147001

To

Regd.

1. EIC /P&M, PSTCL, Ludhiana
2. CE/TS, PSTCL, Patiala.
3. CE/SLDC, PSTCL, Patiala.
4. CAO/Corporate Audit, PSTCL, Patiala.
5. Dy.CE/Admn., PSTCL, Patiala.
6. Company Secretary, PSTCL, Patiala.

Memo.No. 10539/44 /LB-2/Pending Court Cases

Dated 21/8/12 /


Subject:- Monitoring of the progress of Court cases in High Court & Supreme Court .

In order to monitor the court cases of High Court and Supreme Court and to safeguard the interest of PSTCL, the following procedure shall henceforth be followed by the concerned offices.

1. On the receipt of notices from the Hon'ble High Court & Supreme Court of India, the concerned office shall consult Legal Section of PSTCL for engaging suitable Advocate and also for according necessary sanction as required under Regulation 25,26&27 of Regulations of Conduct of Business, 1980.
2. After the engagement of Advocate, the concerned office should immediately handover the relevant brief to the Advocate along with Vakalatnama signed in favour of Advocate. It should be ensured that written reply is prepared and filed in time. Legal Section shall be associated while finalising the written reply.
3. As per office order no. 8 (Legal).dt. 17.1.2003 and office order no. 19/Legal dt. 31.5.2011 regarding payment of fees, 50% advance towards Counsel fee should be cleared at the time of filing of written reply before the Court and balance 50% Counsel fee should be cleared only on the conclusion of case and on furnishing the certified copy of Judgment alongwith the opinion of the Advocate. In addition, miscellaneous expenses as per actual

should be cleared by the concerned office as per office order 84 (Legal) dt.02.09.2003.

4. It should be ensured that each date of hearing should be attended by the official who is well conversant with the case. However in case of important case fixed for arguments, the concerned officer should remain present in the Court in order to avoid any complication and an officer of Legal Section can also accompany the concerned officer.
5. The concerned office is required to consult Legal Section in matter of cases of CWP, LPA, FAO, RSA, RFA, Civil Revision etc. by PSTCL and decided against PSTCL for considering for filing of LPA in Hon'ble High Court and SLP in Hon'ble Supreme Court of India.
6. Progress of all such cases should be furnished to the Legal Section of PSTCL every month in the prescribed format as communicated vide letter no 6682/87 dt. 25.6.2012.
7. The controlling officers should ensure meticulous compliance of above instructions by the concerned office.


o/ Director/F&C
PSTCL, Patiala.
17.08.2012