



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd. Office: PSEB Head Office, The Mall, Patiala-147001, Punjab, India)

Corporate Identity Number: U40109PB2010SGC033814

(O/o Dy.CE/HR & Admn, Shakti Sadan, Patiala)

Email-se-admin@pstcl.org Telephone No. 0175-2970693 Website: www.pstcl.org

To

1. EIC/TS, PSTCL, Patiala. (Time Bound)
2. CE/P&M, PSTCL, Ludhiana.
3. CE/SLDC, PSPCL, Patiala.
4. Dy.CE/Technical Audit-cum-OSD to CMD, PSTCL, Patiala.
5. SE/S&D, PSTCL, Patiala.
6. Company Secretary, PSTCL, Patiala.
7. Under Secretary/Legal, PSTCL, Patiala.

Memo No: 11948/54

Dated: 17/12/2024

Subject:- Regarding implementation of e-Office in PSTCL (Reminder).

Reference:- This office memo no. 11806/818 dated 12.12.2024

Vide above referred letter, the detail^{of} of the officials working immediately under the Gazetted officers, who is directly reporting to him/her was sought to create the e-Office IDs. But till date the information has not been received in this office.

Hence, it is one again requested to send the requisite information to this office latest by 20.12.2024 up to 3:00 PM. Further, the information should be sent by each organization through its HODs and not to be sent by individual office.

Dy.CE/HR & Admn.,
PSTCL, Patiala.

Endst. No. 11955/56

Dated: 17/12/2024

Copy of the above is forwarded to following for further necessary action please.

1. Dy.Secy./Establishment, PSTCL, Patiala.
2. ASE/Training & Development and Safety Cell, PSTCL, Patiala.

Dy.CE/HR & Admn.,
PSTCL, Patiala.