



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd. Office: PSEB Head Office, The Mall, Patiala-147001 Punjab India)

Corporate Identity Number:U40109PB2010SGC033814

(O/O Chief Finance Officer, (Centralized Pay Cell) Shakti Sadan, Patiala)

(e-mail-ao-pay@pstcl.org, Phone No .0175-2203636, Fax No. 0175-2203637)

*DSS/IT
9/11/14*

*AE/IT/JE/IT
16/9*

*576
16/9/14*

To

1. All Dy.Chief Engineers/S.Es P&M Circles,PSTCL
2. Dy.CE / TLSC PSTCL, circle, Patiala.
3. Dy.CE/Grid Const. PSTCL, circle, Ludhiana.
4. Dy.CE/ Civil Works Circle, PSTCL, circle, Jalandhar.
5. Company Secy.PSTCL.Patiala

Memo No: *665/76* Dated: *25/08/2014*

Subject: Submission of requisite certificate by due date in Centralized Salary Payment system.

Regarding Subject cited matter it is intimated that the payment of salary and arrear of all the employees of entire PSTCL is being disbursed through Centralized Pay Cell at Head Office level, Patiala w.e.f April-2014. During the payment of Arrear ledgers, this office is facing problems for non-certification of amounts by some of the Drawing Officers/Officer-in-charge in time and due to this, the payment of arrear ledger of entire PSTCL remain pending till certification by such offices. To get certificates, this office has to request all such Drawing Officers/Office-in-charge many times in a day telephonically & every time the concerned offices make excuses for recording the **certificate and payment of whole PSTCL remain pending in absence of certificate by mere one or two offices.**

^{Such} You are requested to convey all the Officers/Officials under your control to submit the requisite certificate by the due date so that payment of Arrear/Salary be released timely of entire PSTCL by Centralized Pay Cell.

Matter most urgent.

[Signature]
22/8/14
DY.CAO/HQ,
PSTCL, Patiala
[Signature]
22/8/14

Memo No:

Dated:

Copy of the above is forwarded to the following for information please:

1. CE/P&M, PSTCL, Ludhiana.
2. CE/TS, PSTCL, Patiala.

*is memo no. 699 dated: 10/09/14
Copy of the above is forwarded to SE/IT, PSTCL, Pat
to upload the above letter on PSTCL site.*

[Signature]
PSTCL