



PUNJAB STATE TRANSMISSION COR.PORATION LTD.

(Regd. Office:PSEB Head Office, The Mall,Patiala-147001 Punjab India)

Corporate Identity Number: U40109PB2010SGC033814

(Office of the Chief Financial Officer, Centralized pay cell, Shakti Sadan, Patiala )

(www.pstcl.org, Phone No.175-2203636, Fax No.0175-2203637)

JE/IT  
28/7

To

All DDOs,  
Under PSTCL.

**Subject: Regarding online issue of certificate.**

As per accounts circular 3/2014 the DDO's shall give the certificate on 8<sup>th</sup> of every month for Arrear-1 and 21<sup>st</sup> of every month for Arrear-2 ledger 22<sup>nd</sup> of every month for regular salary ledger. But it has come to the notice of undersigned that the online certificate regarding online payment of Arrear/Regular ledger is not given by various DDO's on the date of close of ledger due to this difficulties are being exercised by this office regarding online demand of funds from banking section and payment on the basis of certificates got delayed.

You are hereby requested to generate online certificate on stipulated dates otherwise this office will be bound to restrict the payments, of those DDO's whose certificates will not be received in time for which this office will not be held responsible for nonpayment of arrear/regular salary etc.

  
Dy.CAO/HQ,  
PSTCL, Patiala

CC

Copy of the above is forwarded to the following for information  
to be upload on PSTCL/PSPCL website.

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27/07/15

1) SE/IT, PSTCL, Patiala.  
2) SE/IT, PSPCL, Patiala.