

**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**

Office:- Sr.XEN/Store & Disposal Division, Patiala.

To

Tender Enquiry No. 06/24-25

As per Overleaf  
(Notice Board)  
(Circulars)

Registered post

Memo No. 861

Dated: 10/09/24

**Subject:- Tender Enquiry for Outsourcing the work of unloading & stacking of Cement in 02 nos stores of PSTCL (Ablowal and Jamsher) under the office of Sr.XEN/Store & Disposal, PSTCL, Patiala.**

Quotation format:-

Sr.No	Name of Work	Rate (in Rs) for Unloading Cement per MT
1	Unloading & Stacking of Cement Bags	Rs...../- per MT
2	GST @.....%	Rs.....
3	<b>Grand Total (1+2)</b>	Rs.

Last Date of Receipt of Quotation  
Date of opening of Tender  
Earnest Money

27.09.2024 at 11:00 AM  
27.09.2024 at 11:30 AM  
as per terms and conditions at Sr. No. 2

**Section-1**

**Prices**

The above rates are inclusive of any other tax/ charges. Prices quoted by the Bidder, shall remain firm and fixed and valid until completion of the Contract and will not be subject to variation on any account. Only "FIRM" prices shall be accepted. Offer with "Variable" prices shall be rejected.

**Section-2**

**Terms & Eligibility Criteria**

- All bidders shall provide quotations in 2 envelopes, containing Part-I as EMD and Part-II as Bid in the format mentioned above. Earnest money (EMD) of Rs. 10,000/- in the shape of demand draft/NEFT payable at Patiala in favour of Sr.XEN/S&D, PSTCL, Patiala (SBI Account No- 65083689545, IFSC-SBIN0050012) shall be enclosed. Quotations without Part-1 i.e EMD shall not be opened and therefore cancelled. However, PSUs fully owned by Punjab/Central govt and other state governments & enterprises under MSMED Act, 2006 shall be exempted from depositing EMD, provided that certificate of ownership/proof is enclosed with the bid.
- Tenderer must have applicable GST registration number.

Office:- Shed No. D4-A, Shakti Vihar, PSTCL, Patiala.  
E-mailsrxen-stores-pta@pstcl.org Phone No. 96461-18210



3. All documents that comprise the tender documents should be signed and sealed in envelope by the Tenderer.
4. Tenderer shall provide a 'No Due certificate' from bank mentioning that the firm has no dues to the lender.
5. On allotment of work, the vendor shall provide a 'Contract agreement' on judicial stamp paper as attached with this tender enquiry.
6. Each page of the tender shall be signed. The tender shall be signed by person/persons on behalf of the organisation having necessary authorisation/ Power of Attorney to do so and in such a case a copy of the same has to be enclosed with the tender.

**Section-3**

**Payment & Work Schedule:**

- i) The entire material is to be unloaded & stacked on same day upon intimation from concerned AEE/Store, in case of any exigency; it may be extended to maximum 2 days with acknowledgment of store incharge. Failing which, penalty shall be levied as per prevailing work regulations of PSTCL
- ii) On successful completion of Work, payment will be made by Office Sr.XEN/ Store & Disposal, PSTCL, Patiala monthly & store-wise after submission of bills. 5% security will be deducted from the running bills as per work regulations. Also Income tax and other taxes if applicable, Labour cess etc. will be deducted for particular type of manpower.
- iii) Initially, the work order shall be for unloading & stacking of Cement upto 2200MT which may be extended by this office at same rates as per mutual understanding among the vendor and PSTCL. Decision regarding extension in work contract shall lie solely on discretion of PSTCL.
- iv) Entire work of unloading and stacking shall be done under the supervision and direction of the vendor as per instructed by store incharge.
- v) It will be responsibility of contractor that the personnel supplied by him perform their duties to the satisfaction of the controlling officer i.e AEE/Store or any other official deputed by him.
- vi) The personnel so supplied by the contractor shall be fully outsourced and they shall have no right to claim the regular services in lieu of outsourced duty performed by them.
- vii) The age of the personnel should not be below 18 years and not more than 58 years which has to be made assured by the vendor at time of work.
- viii) The working hours will be as required and the work shall be done on working days in the store area/yard.
- ix) In case of any damage to property of PSTCL due to negligence of the personnel the contractor shall have to make good the losses suffered by office, falling which the loss shall be recovered from the contractor bill.
- x) Discipline and welfare of the workers shall be entirely responsibility of the Contractor and any indiscipline/misconduct on the part of deployed workers shall be promptly attended by the contractor & officer in charge is fully competent to direct the removal of such workers.
- xi) In case the contractor's employee suffers from any type of injury/death while performing duty in concerned office's complex, the contractor shall be wholly



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responsible to bear any claim of employee. The concerned office shall not be responsible at any level any type of claims and legal consequences.

- xii) The contractor shall abide by rules, regulations & other instruction issued by local govt., Govt. of India for arrangement of labour laws.
- xiii) Notwithstanding anything here in contained the office will have a right to terminate this contract by giving one month's notice without assigning any reason.

**Section-4.**

**Negligence and Default**

In case of negligence on the part of contractor to execute the order/contract with due diligence, expedition and to comply with any reasonable orders given in writing by the PSTCL in connection with the Work Order/contract of any contravention in the provisions of the Work Order/Contract, PSTCL may take action as per prevailing PSTCL Work regulations.

**Section-5**

**Force Majeure**

If at any time during the continuance of the work the performance in the whole or in part by either party of any obligation under this contract, shall be prevented or delayed by reasons, of any war, hostility, acts of public enemy, Civil Commotion, Sabotage, floods, explosion, epidemics, fires or other acts of God, strikes and lockout (hereinafter referred to as 'eventualities') then, provided notes of the happening of any eventuality is given by either party to the other within 15 days from the date of occurrence thereof, neither party shall by reason of such eventuality be entitled to terminate this contract nor shall either party have any claim for damages against the other respect of such non performance or delay in performance and construction of work under this contract shall be resumed as soon as practicable after such eventuality has ceased. Appropriate extension in time of compilation shall be granted.

**Section-6**

**Cancellation**

PSTCL, reserves the right to cancel the Work Order, as a whole or in part, at any time or in the event of default on the part of the contractor.

**Section-7**

**Jurisdiction**

All legal proceedings in connection with this Work Order/Contract shall be subject to the territorial jurisdiction of the local Civil Courts at Patiala only.

The Work Order/Contract Agreement shall be placed on the firm with the approval of competent authority.

**Section-8**

**Acknowledgement**

The receipt of Work Order may be acknowledged, intimating the date of receipt of Work Order within 7 days positively, otherwise normal period will be taken.

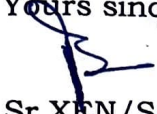
**Section-9**

All other conditions shall be applicable as per norms of PSTCL (erstwhile PSEB)

DA/Annexure-1

862/64  
10/09/24

Yours sincerely,

  
Sr.XEN/S&D,  
PSTCL, Patiala

CC:

1. Dy.CE/S&D, PSTCL, Patiala.
2. AEE/Store, Ablowal and Jamsher.