

Tender Enquiry No.: 01/2024-25

To

As Per Overleaf

Memo No. : 1048/1049/1050/1051 Dated: 25/7/24

Sub: - Outsourcing of Cleaning and sweeping (Part Time Sweeper) services at 3 No. Sub-Stations and 1 No. Division Office under P&M Division, PSTCL, Mahilpur.

In reference to above cited subject you are requested to send required/demanded quotation in sealed envelope for the provision of Cleaning and sweeping services of Control Room, Gate, Road & Path, Store, Toilet/Bathroom & offices at Outsourcing of Cleaning and sweeping (Part Time Sweeper) services at 3 No. Sub-Stations and 01 No. Division Office under P&M Division, PSTCL Mahilpur. Office wise details are given below:-

Sr. No.	Name of office	No Of PTS required	Daily Working Hours
1	P & M Division PSTCL Mahilpur	1 No.	2 Hours
2	220 KV Sub Station, Mahilpur	1 No.	4 Hours
3	220 KV Sub Station, Banga	1 No.	4 Hours
4	132 KV Sub Station, Phagwara	1 No.	4 Hours

While sending the quotation, please ensure that the quotation shall be complete in all respect and must include the following:-

1. The Quotation must be valid for 90 Days.
2. The Quotation should be accompanied by duly Stamped/Signed copy of all pages containing all the terms and conditions. The copy of PSTCL's standard Terms & Conditions is attached as "Annexure-C".
3. The rates approved by Labour department of Punjab/Concerned D.C office (revised from time to time), other statutory requirements and all the relevant rules and regulation of PSTCL shall be applicable.
4. The envelope containing the quotation should be inscribed with words "Quotation for outsourcing of cleaning and sweeping services."
5. The quotation should be accompanied by self attested copy of registration with Income Tax/GST/EPF/ESI and Address proof of organisation/individual etc.
6. The quotation should be accompanied by self attested copy of registration of your firm with PSTCL
7. Quantity of work can be increased and decreased, as per requirement, at any time on same rates and terms and conditions.

The Quotation should reach this office up to Date: 08-08-2024, Time: 11:00 Hrs.

DA: Annexure A, B & C

add. SE
 P&M Division,
 PSTCL, Mahilpur

23/7/24

Endst. No.: _____

Dated: _____

Copy of the above is forwarded to the following for information and necessary action.

1. Dy. Chief Engineer, P&M Circle, PSTCL, Jalandhar
2. SSE 220 KV Sub Station, Mahilpur, for ensuring his presence on dated: 08-08-2024 (Opening of quotation) at the division office. Addl. SE, P&M Division, PSTCL Mahilpur

SM
 Addl. SE
 P&M Division,
 PSTCL, Mahilpur.

SCHEDULE OF PRICES

Outsourcing of Cleaning and sweeping (Part Time Sweeper) services at 3 No. Sub Stations under P & M Division, PSTCL, Mahilpur and 01 No Division Office.

Sr. no	Description of Work	Unit (Job per hour)	Wages to employee on DC Rates	EPF+ESI+other contributions (as per statutory regulations) Will be paid as per actual	Commission Charges in %age of (DC rates per hour * Working Hours in a month) (To be quoted by Firm)	GST % (as applicable) Of D+E (Will be paid extra) (To be quoted by Firm)
A	B	C	D	E	F	G
1)	Cleaning and sweeping (Part Time Sweeper) services at P & M Division PSTCL Mahilpur	2 Hours per Day 1 No. Person	Will be paid as per Actual (DC Rate @per Hour w.e.f.)	Employer share (EPF @ 13.00% or as applicable + ESI @ 3.25% or as applicable)		
2)	Cleaning and sweeping (Part Time Sweeper) services at 220 KV S/S Mahilpur	4 Hours per Day 1 No. Person				
3)	Cleaning and sweeping (Part Time Sweeper) services at 220 KV S/S Banga	4 Hours per Day 1 No. Person				
4)	Cleaning and sweeping (Part Time Sweeper) services at 132 KV S/S Phagwara	4 Hours per Day 1 No. Person				

I have read all the terms and conditions of the Tender Enquiry & are acceptable to me and have quoted the Rate/Charges as above in accordance with stipulated Terms & Conditions.

Date:

Signature of the Contractor with Stamp

Mob. No.

Company Address

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