



**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**

**Office: - Sr.XEN/Store & Disposal Division, Patiala.**

To

Tender Enquiry No. 03 /2024-25

*As per overleaf (attached)*

Memo No. 654/67

SDX-29

Dated 19.07.2024

**Subject:- Tender Enquiry for outsource 1 no. PTS for Daily Sweeping , Mopping , Dusting ,Cleaning of toilet at Moga Store under Store & Disposal office, Shakti Vihar, PSTCL, Patiala.**

Please quote the lowest rate for the outsource Part Time Sweeper staff as given below:-

Sr.No	Description	Working Hours	Office
1	Part Time Sweeper	4 Hours	Moga Store

Date of Receipt of Quotation

05.08.2024 at 12.00 PM

Date of opening of Tender

05.08.2024 at 12.30 PM

Earnest Money

as per terms and conditions at Sr. No. 1

**Terms and Conditions:**

1. All quotations exceeding Rs. 50,000/- should accompany earnest money @2% of the tender value rounded off to multiply of Rs. 10/- on the higher side subject to a minimum of Rs. 5000/- in the shape of demand draft payable at Patiala in favour of Sr.XEN/S&D, PSTCL, Patiala
2. Quotations shall be opened at 12.30 PM on 05.08.2024 and in case of holiday on that day the quotation will be opened on the next working day.
3. It will be responsibility of contractor that the personnel supplied by him perform their duties to the satisfaction of the controlling officer.
4. The personnel so supplied by the contractor shall be fully outsourced and they shall have no right to claim the regular services in lieu of outsourced duty performed by them.
5. The age of the personnel should not be below 18 years.
6. Payment will be made on Monthly basis by the Sr.XEN/S&D, PSTCL, Patiala and 5% security will be deducted from the monthly running bills per work regulations. Also Income tax and other taxes if applicable. Labour cess etc. will be deducted for particular type of manpower.
7. The working hours will be as mentioned above and the daily sweeping work shall be done before 9 am or after 5 pm on all working days in the office areas.
8. In case of any damage to property of PSTCL due to negligence of the personnel the contractor shall have to make good the losses suffered by office, falling which the loss shall be recovered from the contractor bill.
9. Discipline and welfare of the workers shall be entirely responsibility of the Contractor and any indiscipline/misconduct on the part of deployed workers shall be promptly attended by the contractor & officer in charge is fully competent to direct the removal of such workers.
10. The contractor agrees to issue such identify cards with latest photographs etc. To help employees for security and identification purpose and also the contractor should certify that there is no criminal record against the worker.
11. In case the contractor's employee suffers from any type of injury/death while performing duty in concerned office's complex, the contractor shall be wholly responsible to bear any claim of

**Office:- Shed No. D4-A ,Shakti Vihar , PSTCL, Patiala.**

**E-mail [srxen-stores-pta@pstcl.org](mailto:srxen-stores-pta@pstcl.org)**

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- employee. The concerned office shall not be responsible at any level any type of claims and legal consequences.
12. The contractor shall abide by rules, regulations & other instruction issued by local govt., Govt. of India for arrangement of labour laws.
  13. The contractor shall comply with all the status pertaining to labour laws, such contract labour (Regulations & Abolition) Act 1970, Industries disputes 1947, minimum wages act, payment of bones Act Employees provident funds Act. Employees State insurance Act, workman compensation Act, etc. Which are in form present or which may come into force in future.
  14. The contractor shall agree to maintain employment records in respect of this employee required under various labour statutes, such as attendance register, wages register, bonus register, leave register etc.
  15. Not with standing anything here in contained the office will have a right to terminate this contract by giving one month's notice without assigning any reason.
  16. Initially the contract will be for the period of one year.
  17. The rate quoted by the agency shall be firm during the period of contract and shall be based on the DC rates.
  18. The contractor has to enter into any agreement on a non-judicial stamp paper as per PSTCL rules within 15 days of the award of contract. The cost of stamp and other documents/completion of formalities shall be borne by contract.
  19. The firm must have GST No.
  20. Telephonic, e-mailed and un-completed quotations will not be entertained.
  21. For all disputes, the matter shall be settled within the jurisdiction of courts of Patiala.

  
Sr.XEN/S&D  
PSTCL, Patiala

Endst. No. 668/69

Dated 19.07.24

Copy of the above is forwarded to following for information and necessary action please.

1. Dy.CE/S&D Circle, PSTCL, Patiala.
2. AEE/Store PSTCL Moga.

  
Sr.XEN/S&D  
PSTCL, Patiala

**List of Firms**

To

1. M/s Group V Security and allied services  
#721, Street 7, Gurbax Colony, Patiala.-147001
2. M/s Gill Construction  
#5 Lehal Colony, Near Harbans Cinema Patiala.-147001
3. M/S Datar Manpower & Security Service Group  
Adj. ITBP Camp Rajpura Road, Patiala.-147001
4. Sh. Munish Mouryia  
# 4945, Maloya Colony, Chandigarh.-160017
5. Sh. Bal Chand  
# 440/13, Virk Colony, Rajpura Road Bypass, Patiala.-147001
6. M/s. AN Kpoor(Janitors) Pvt. Ltd.  
SCO-58, FF Swastik Vihar, MDC, Sector-05, Panchkula.-133301
7. M/S Ultimate Utilities,  
D-103, Phase-7, Ind. Area, SAS Nagar.-140110
8. M/s. Amanat Security Services Pvt. Ltd.  
Near Bansar Bag Opposite FCI Office, Sangrur.-148001
9. Akal Detective & Security Ltd.  
Lalluana Road, Mansa.-151505
10. Saffron Sun Security Solutions Pvt. Ltd  
Taraksheet Chownk Near Bus Stand, Barnala.-148105
11. MNB Enterprises  
#68-S, Shnati Nagar, Patiala.-147001
12. M/s Chandan Enterprises Govt. Contractor  
#80, Shanti Nagar, Patiala-147001
13. M/s. Builders India Engineer and Contractor  
#57, Bank Colony, Patiala-147001
14. Notice Board