
 <b>PUNJAB STATE TRANSMISSION CORPORATION LIMITED</b> (Regd. Office: - PSEB Head Office, The Mall Patiala-147001) Corporate Identity Number: - U40109PB2010SGC033814 O/oSr. Xen,400kv S/S Dhanansu, Tel. No- 9646118023 & E-Mail: - srxen-400kv-dhanansu@pstcl.org	
<b>TENDER NOTICE (T.E. No.-01/2024-2025)</b>	
Detail of Tender Notice	Inviting quotation in sealed envelopes for Outsourcing of cleaning and sweeping services at 400KV S/S, PSTCL, Dhannasu
<b>LAST DATE &amp; TIME FOR</b>	
Sale of Tender Document	Can be downloaded from PSTCL Website
Receipt of Tenders	26.07.2024 at 11:00 a.m.
Opening of Tenders	26.07.2024 at 11:30 a.m.

Note: - Any corrigendum (if needed) related to the tender notice shall be published on website only. Detail of NIT can be downloaded from PSTCL

website [www.pstcl.org](http://www.pstcl.org). Sd/- Sr.Xen,400KV S/S PSTCL,Dhanansu

 <p>ਪੰਜਾਬ ਰਾਜ ਟਰਾਂਸਮਿਸ਼ਨ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਟਿਡ (ਰਜਿ. ਦਫ਼ਤਰ:-ਪੀ.ਐਸ.ਈ.ਬੀ. ਹੈੱਡ ਆਫਿਸ, ਦੀ ਮਾਲ ਪਟਿਆਲਾ-147001) ਦਫ਼ਤਰ: - ਸੀਨੀਅਰ ਕਾਰਜਕਾਰੀ ਇੰਜੀਨੀਅਰ, 400ਕੇਵੀ ਸ/ਸ ਧਨਾਨਸੂ ਟੈਲੀਫੋਨ ਨੰ: - 9646118023 &amp; ਈ-ਮੇਲ: - srxen-400kv-dhanansu@pstcl.org</p>	
<p align="center"><b>ਟੈਂਡਰ ਨੋਟਿਸ (ਟੈਂਡਰ ਇੰਨਕੁਆਰੀ ਨੰਬਰ-01/2024-25)</b></p>	
<p>ਟੈਂਡਰ ਦਾ ਵੇਰਵਾ</p>	<p>400ਕੇਵੀ ਸ/ਸ ਧਨਾਨਸੂ ਵਿਖੇ ਸਾਫ-ਸਫਾਈ ਅਤੇ ਝਾੜੂ-ਪੋਚਾ ਦੇ ਕੰਮ ਲਈ ਸੀਲਬੰਦ ਕੁੰਟੇਸ਼ਨਾਂ ਦੇ ਸੱਦੇ ਸਬੰਧੀ।</p>
<p>ਆਖਰੀ ਮਿਤੀ ਤੇ ਸਮਾਂ</p>	<p>Pstcl ਦੀ ਵੈੱਬਸਾਈਟ ਤੇ ਡਾਊਨਲੋਡ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ।</p>
<p>ਟੈਂਡਰ ਫਾਰਮ ਵੇਚਣ ਸਬੰਧੀ</p>	<p>26-07-2024 ਸਵੇਰ 11:00 ਵਜੇ ਤੱਕ</p>
<p>ਟੈਂਡਰ ਪ੍ਰਾਪਤ ਕਰਨ ਦੀ ਮਿਤੀ</p>	<p>26-07-2024 ਸਵੇਰ 11:30 ਵਜੇ ਤੱਕ</p>
<p>ਟੈਂਡਰ ਖੋਲਣ ਦੀ ਮਿਤੀ ਤੇ ਸਮਾਂ</p>	

ਨੋਟ:- ਨੋਟ:- ਟੈਂਡਰ ਦਾ ਕੋਰੀਜੈਂਡਮ (ਜੇ ਲੋੜੀਂਦਾ ਹੋਇਆ) ਮਹਿਕਮੇ ਦੀ web-site ਤੇ ਹੀ ਪ੍ਰਕਾਸ਼ਿਤ ਕੀਤਾ ਜਾਵੇਗਾ। ਟੈਂਡਰ ਸਬੰਧੀ ਕਿਸੇ ਵੀ ਅਪਡੇਟਸ ਅਤੇ ਵਧੇਰੇ ਜਾਣਕਾਰੀ ਲਈ ਮਹਿਕਮੇ ਦੀ ਵੈੱਬ ਸਾਈਟ [www.pstcl.org](http://www.pstcl.org) ਨੂੰ ਚੈੱਕ ਕੀਤਾ ਜਾਵੇ। ਸਹੀ/-ਸੀਨੀਅਰ ਕਾਰਜਕਾਰੀ ਇੰਜੀਨੀਅਰ, 400ਕੇਵੀ ਸ/ਸ ਧਨਾਨਸੂ।



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O/o Sr.Xen/400 kV Sub Station , PSTCL, Dhanansu  
E-mail:- [srxen-400kv-dhanansu@pstcl.org](mailto:srxen-400kv-dhanansu@pstcl.org) Mob. No.:96461-18023

Tender Specification No.: - 01/2024-25


### Annexure-‘A’

#### SCOPE OF WORK

- 1) Outsourced job of Cleaning and Sweeping of Control Room building, offices, bathroom, Kiosks, and Store area, Pump house, 11KV control room, Road and path and drains, Green belt area at 400/220 kV substation, PSTCL, Dhanansu

Name of S/S	No of persons required	No of hours /Day/Person
400KV S/S Dhanansu	6 No	4 Hrs

- 2) The contractor shall be responsible for the disposal of garbage in proper manner.
- 3) Work should be done under supervision of JE In-charge./AEE
- 4) Any consumable item required for the Cleaning/Sweeping work will be provided by the PSTCL.
- 5) The payment of the contractor will be made monthly by Sr.XEN/Addl. S.E, P&M, PSTCL Dhandari Kalan or any other Authority Authorized by PSTCL as the case may be.
- 6) The contractor shall be required to do the above said works in the 400KV S/S Dhanansu as per instructions of officer in-charge.

  
Sr. Xen  
400kV S/S,  
PSTCL Dhanansu



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TENDER ENQUIRY NO. – 01/2024-2025

**\*\*\*CONTRACTOR LETTER HEAD**

**SCHEDULE OF PRICES**

**Annexure-B**

Outsourced job of Cleaning and Sweeping of Control Room building, offices, bathroom, Kiosks, and Store area, Pump house, 11KV control room, Road and path and drains, Green belt area at 400/220 kV substation, PSTCL, Dhanansu

Sr. No.	Description of Work	No of Persons	No of hours per person per day	WAGES TO EMPLOYEE ON DC RATES+EPF+ESI+OTHER CONTRIBUTIONS AS PER STATUTORY REGULATIONS.  (WILL BE PAID AS PER ACTUAL)	Commission charges (%age of E)  (To be quoted by firm)	GST@18% (or as applicable) of (E+F)  (will be paid extra)
A	B	C	D	E	F	G
1)	Cleaning and sweeping activities	6	4 Hrs	Will be paid as per actual (DC rate per hour+EPF+ESI+other as applicable)		

I have read all the terms and conditions of the Tender Enquiry & acceptable to me and have quoted Rate/Charges as above in accordance with stipulated Terms & Conditions

Date

Mobile. No.

Signature of the Contractor with Stamp

Company Address

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## ANNEXURE-C

### Terms & Conditions

1. The tenders are required to submit tenders in two separate envelopes. The first envelope containing deposit of earnest money and the second containing the tender. The envelope containing the earnest money shall be opened first and if it is found in order then second envelope containing the tender shall be opened.
2. Bidder whose work order has been cancelled in the past due to unsatisfactory work, are not eligible to apply.
3. The rates should be valid for 180 days from the date of opening of tenders.
4. Incomplete quotations and Tenders received through telex/telegraphically or through fax shall not be accepted.
5. The undersigned reserved the right to cancel the quotation without mentioning any reason.
6. If the date of opening of tender happens to be holiday, quotations shall be received and opened at the same time of next working day.
7. Conditional tenders are liable to be rejected.
8. The quantity of work may be increased or decreased.
9. The tender shall be prepared in formal manner neatly typed or printed with all prices stated. The tenderer/ Bidder shall quote the price duly typed/ printed or neatly written on the 'Schedule of Prices' enclosed with tender specifications. There shall be no erasing and any corrections made should be neatly done and signed. A systematic form of totaling should be adopted to avoid any ambiguity with detailed description of the equipment offered.
10. The tender should be unconditionally valid for at least a period of 6 months (180 days) from the date of opening of the tender. Withdrawal or modification of the offer shall not be permitted. Any tenderer revising the offer within the validity period is likely to be black-listed. In case the firm is silent about validity the tenders will be assumed to be valid for 180 days from the date of opening of tenders.
11. In case of work is not satisfactory a warning shall be issued. In case, if negligence still persists, the penalty will be charges at double of the rate on prorata basis.
12. The bidder is required to submit an Earnest money Deposit (EMD) @ 2% of the tender amount subject to minimum of Rs.10700/- in the shape of Demand Draft in favour of "Sr.Xen P&M Division Dhandari Kalan" Tender offered without EMD will not be accepted.
13. The Earnest money of successful bidder deposited with the quotation shall be converted in to security deposit after successful allotment of work order and shall be released after successful completion of contract (i.e after 1 year). Further, EMD shall be returned to unsuccessful bidder by this office after allocation of work order to lowest bidder as per work regulations
14. The personnel so supplied by the contractor shall be fully outsourced and they shall have no right to claim the regular services in lieu of outsourced duty performed by them.
15. The contractor will be responsible for any damage done to the building or other installation in the office complex.
16. The contractor should engage major (i.e. age above 18 years) labour.
17. The contractor will engaged labour which should be of good character and honest, hence he will be responsible

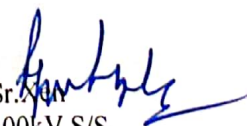


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for any theft on behalf of them.

18. Discipline and welfare of the workers shall be entirely responsibility of the contractor and any indiscipline/misconduct on the part of deployed workers shall be promptly attend by the contractor & officer in charge is fully competent to direct the removal of such workers.
19. In case the contractor's employee suffers from any type of injury/death while performing duty in concerned office's complex/Yard, the contractor shall be wholly responsible to bear any claim of employee. The concerned office shall not be responsible at any level any type of claim and legal consequences.
20. The contractor shall be responsible for the safety of all workmen employed and shall be responsible for payment of any compensation that may arise out of any accident, injury and death of a worker during the execution of contract. PSTCL shall bear no liability whatsoever towards any violation by the contractor in this regard. The contractor shall be responsible for safe execution of work adopting safe work, procedures.
21. If the contractor fails to carry out said work satisfactory his work order may be cancelled by undersigned at any time. His security and earnest money will stand forfeited.
22. All statutory rules and regulation such as EPF, ESI act, Labours rule and regulations, wages etc. as per department of Punjab shall be followed by contractor. The contractor will be fully responsible for any kind of penalty levied by Central/State Govt.
23. The contractor shall be responsible for giving required notice to any statutory or local body as required by Law as to obtain all license as applicable to the contractor under the contract.
24. The contractor shall agree to maintain employment records in respect of this employee required under various labour statutes, such as attendance register, wages register, bonus register, leave register etc.
25. Initially the contract will be for the period of one year. However, same can be further renewed/Extended by PSTCL with mutual consent between the service provider and PSTCL.
26. The rate quoted by the agency shall be firm during the period of contract and shall be based on the DC rates.
27. The contractor has to enter into any agreement on a non-judicial stamp paper as per PSTCL rules within 15 Days of the award of contract. The cost of stamp and other documents/completion of formalities shall be borne by contract.
28. GST and other taxes will be applicable as per statutory law.
29. All Legal proceedings against this contract shall be in the jurisdiction of Civil Court at Ludhiana.
30. If at any time any question, Dispute of difference, what so-ever arise between the vendor and PSTCL, upon or in relation to, or in connection with the order/contract, he may go for arbitration clause contained in Work Regulation 1997, as amended from time to time.

  
Sr. Xen  
400kV S/S,  
PSTCL Dhanansu