

To

PSTCL website

Memo No. 17

Dated: 11/4/22

Subject: Comprehensive Annual maintenance Contract of Carrier make Split Air Conditioners (2 Ton) and Hitachi make Spacemaker (double compressor 4 Ton) AC installed at 400kV Sub Station Bhalwan (Dhuri) against Tender Enquiry No:- 1/2022-23.

Enclosed please find herewith the set of tender documents including DNIT, Schedule of rate and term and condition for Annual maintenance Contract of Carrier make Split Air Conditioners (2 Ton) and Hitachi make Spacemaker (double compressor 4 Ton AC installed at 400kV Sub Station Bhalwan(Dhuri) against Tender Enquiry No:- 1/2022-23.

DA/As above


Sr. Xen 40 KV S/S,
PSTCL Bhalwan (Dhuri)

Tender Notice

Subject: Comprehensive Annual maintenance Contract of Carrier Make Split Air Conditioners (2 Ton) and Hitachi make Spacemaker (double compressor 4 ton) AC installed at 400 KV substation Bhalwan (Dhuri).

Sealed tenders are invited from reputed and financially sound firms for topic of comprehensive annual maintenance of Carrier make Split AC (2 ton) and Hitachi make spacemaker (Double Compressor 4 ton) AC installed at 400 KV substation Bhalwan (Dhuri) for a period of one year from the date of award of contract on the terms and condition enumerated in the following paragraphs.

1. The schedule of receipt opening of bids is as under:-

Last date and time for receipt of bids:- 27/04/2022 & 11:30 Hrs.

Date and time for opening of bids:- 27/04/2022 & 12:30 Hrs.

2. The bid should include the following details

1. Name of the firm.
2. Business address of the firm.
3. Copy of registration with GST Department and Copy of Pan Number.
4. The firm should not be blacklisted / terminated and debarred in past. The firm required to submit a declaration for the same with affidavit attested by notary.
5. Details of past experience of providing similar services in departments/PSUs during the last 2 years should be attached.
6. Earnest money deposit of 2% of Work Contract Value which is minimum of rupees 5,000/- in the form of Demand Draft in favour of "Senior Executive Engineer 400 KV Sub Station Dhuri" payable at Sangrur.

Note: If any of the details submitted by the firm is found to be incorrect / false then the firm will be blacklisted with the name of proprietor with wide circulation:

3. Details of the firm in the Performa given in annexure 1 should be filled up completely.

4. The rates for comprehensive AMC of Carrier make Split AC (2 ton) and Hitachi make spacemaker (Double Compressor 4 ton) AC should be submitted in annexure 2.

5. The cover containing the tender and subscribed as "**Tender of comprehensive AMC of Carrier make Split AC (2 ton) and Hitachi make spacemaker (Double Compressor 4 ton) AC**" complete in all respects should be submitted to Office of Sr.Xen 400 KV substation Bhalwan (Dhuri) by **27/04/2022** up to 11:30 Hrs Bids received after due date and time will not be accepted. The bids shall be opened on the same day at 12:30 Hrs at 400 KV substation Bhalwan (Dhuri) .Bidders or their representatives are welcome to remain present during the opening of the bids.

General conditions

1. The undersigned reserve the right to postpone or cancel the tender without assigning any reason.

2. Quotations received telegraphically/Fax shall not be accepted.
3. Conditional Quotations shall not be accepted.
4. Quotation without EMD shall not be accepted.
5. Late tenders will not be considered and shall be rejected.
6. The rates quoted should be on firm and fixed basis.
7. If a government holiday happens on the day of opening of tender then date of opening the tender shall be the very next working day.
8. The quotation will be valid for 60 days.
9. Quotation shall be submitted in two separate envelopes, one envelope containing the Technical Documents and the other containing the Earnest Money. While opening the tenders the envelope containing Earnest Money shall be opened first and in case the deposit of Earnest Money is in accordance with the terms of Notice inviting Tender only then the second envelope containing the tender shall be opened.
10. The earnest money deposit of un-successful bidders will be returned within one month of finalization of the work contract as per PSTCL procedure. The earnest money deposit of successful bidder will be returned after successful completion of Work Contract.
11. All other terms & conditions as per PSTCL rules & regulations amended time to time.
12. All disputes will be subject to the jurisdiction of the Sangrur/Dhuri courts.


Technical conditions

- 1) The firm shall provide direct service and no subletting of work is allowed.
- 2) The firms are allowed for prior inspect the site and equipment with the AC technician during office time of any working day. No charges in this regard shall be paid by PSTCL.
- 3) This contract shall be valid for 1 year until and unless terminated earlier by the competent authority on the basis of poor performance for violation of terms of the contract. The contract however, may be curtailed or extended by the competent authority in 400 KV substation Bhalwan (Dhuri) subject to the performance of the firm. In case of termination of the contract, EMD deposited by Firm shall be forfeited.
- 4) For any defective AC, Firm shall attend the complaint within 24 hours of telephonic/email intimation by this office.
- 5) No air conditioner will be taken out by the engineer to the workshop without prior approval of the competent authority. In that case the firm will provide standby arrangement without any extra cost of unit installed or transportation etc.
- 6) The air conditioner shall be taken over for AMC contract on "as and where installed" basis. The firm shall ensure that all air conditioners are in proper working conditions at the time of taking over. After completion of the contract, firm has to hand over the system in perfect running condition (complete in all respect as per inventory) to the competent authority.

Payment Conditions

- 1) The payment to the firm will be made on quarterly basis at the end of each quarter against invoice with PAN/TAN number & GSTIN number. TDS, GST and any other taxes applicable will be deducted as per prevailing rates as per Govt. Rules & Regulations before making the payment.

- 2) Pan Number will be provided by the firm at the time of deposit of bill. In case Pan Number is not provided then TDS will be deducted as per Govt. rules & regulation.
- 3) A sum of Rs.5,000/- (Rs. Five Thousand only) deposited by the firm as EMD shall be converted as security deposit. Minimum security shall be 5000 or more i.e. 5% of contact value.
- 4) GSTIN number of PSTCL should be mentioned on every running bill so that GST is deposited as per Govt. Rules & Regulations.


Sr.Xen
400 KV substation
Bhalwan (Dhuri)




Annexure 1

Performa for submission of details of the firm

Sr.No.	Description	Please indicate requisite information	Page number in the attached document
1	Name, address and telephone number of the firm with copy of address proof		
2	Name of the proprietor/partners of the firm		
3	Copy of registration in GST department with the numbers and Copy of PAN Number.		
4	Details of the past experience in maintenance of various types of air conditioners and other related works in Ministries /departments during last two years should be attached.		
5	Declaration regarding that the company was never blacklisted /terminated and debarred in the past.		
6	Details of EMD 1. Name of the bank 2. Number of demand draft 3. Date of demand draft		

Note: if any of the details submitted by the bidders are found to be incorrect or false at a later stage, then the firm will be blacklisted by the office of Sr.Xen 400 KV S/S Bhalwan (Dhuri).

I/ we hereby agree to accept/ abide by the all terms and conditions of the tender document.

Date:-

Name and designation of the authorized signatory of the firm.
(with the sale of the agency)

Annexure-2

Rate of Comprehensive AMC of Split 2 Ton and Spacemaker 4 Ton Air conditioner

Sr.No.	Details Of A.C. Units	Make	Unit	Qty	Rate	Amount
1	2 Ton Split AC	Carrier	No.	12		
2	4 Ton Spacemaker AC	Hitachi	No.	9		
	GST Extra (%)					
	Total					

Total Amount in words:-

Note: I hereby undertake to accept and abide by all the terms and conditions of the tender document.

Signature:

Name:

Name of the firm: