To

PUNJAB STATE TRANSMISSION CORPORATION LIMITED (Regd. Office: PSEB Head Office, The Mall, Patiala-147001) Corporate Identity Number: U40109PB2010SGC033814 O/o Accounts Officer/A&R(Compilation), Shakti Sadan, Patiala www.pstcl.org e-mail: ao-comp@pstcl.org Tel./Fax No. 0175-2203637

## Accounts Circular No. 05/2015/PSTCL

All Addl. SEs/Sr. Xens under PSTCL (All Accounting Units)

Memo No. 995-1039/CFO/A&R-20

Dated: 05.06.2015

Subject: - Booking of Pro-rata A&G Expenses.

Presently, the pro-rata employee cost relating to Chief Engineer/TS office and Construction Circle offices is calculated as the percentage intimated by AO/TS and charged to capital works by giving contra credit to GH 75.930. On similar lines to charge the pro-rata Administration & General Expenses relating to Chief Engineer/TS office and Construction Circle offices to capital works at the rates intimated by AO/TS, following new account code has been added in "Chart of Accounts" Commercial Accounting Systems Vol-1 Part-1 under Main Account Code 76.9 – Administration and General Expenses charged to Capital works (Credit account):

Account Code

## **Account Head**

76.930

Pro-rata A&G expenses-relating to Chief Engineer/TS and Construction Circle office

It may be ensured that pro-rata Employee Cost and Administration & General Expenses are booked to their correct account codes while preparing March Annual Adjustment Account 2015 as per rates intimated by AO/TS memo no. 316/24 dated 5.5.2015.

This issues with the approval of Chief Financial Officer, PSTCL, Patiala.

Accounts Officer/A&R (Compilation), PSTCL, Patiala.

Endst. No. 1040-65/CFO/A&R-20

## Dated: 05.06.2015

- Copy of the above is forwarded to the following for information and further necessary action please.

- 1. Chief Engineer/TS PSTCL Patiala.
- 2. Chief Engineer/SLDC PSTCL Patiala.
- 3. Chief Engineer/P&M PSTCL Ludhiana.
- 4. Financial Advisor PSTCL Patiala.
- 5. Chief Accounts Officer (WM&G) PSPCL Patiala.
- 6. All Dy.CEs/SEs under PSTCL.
- 7. All Dy. CAOs / Dy. CAs / Dy. FAs under PSTCL.
- 8. Company Secretary, PSTCL.

9. All AOs under P & M Circles.

10. RAO, PSTCL, Patiala.

11. SE/IT, PSTCL, Patiala for placing the circular on website of PSTCL.

Accounts Officer/A&R (Compilation), PSTCL, Patiala.

CC:

Sr. PS to Director/F&C, PSTCL, Patiala for kind information of Director, please.