

PUNJAB STATE TRANSMISSION CORPORATION LIMITED.
Office: Dy.CE/ Admn. & HR -Training Cell, Shakti Sadan, Patiala.

To

Regd.

- 1) M/s Gupta Traders, Sadar Bazaar Patiala
- 2) M/s Modern Stationers, Choti Baradari Road, Patiala
- 3) M/s Bansal Trading company, Choti Baradari Road, Patiala
- 4) M/s Aggarwal Computers And Stationery Mart, 1340, B-Tank, Patiala

Memo No. 1137/40

Date: 11.8.17

Subject: Quotations for supply of Stationery items- Paper Rim for the month August-October, 2017

Sealed quotations addressed to ASE/ Training Cell, PSTCL, Patiala are invited either through registered post or in person latest by 24th August, 2017 till 11:00 am and will be opened on the same date at 11:30 am in the office of ASE/ Training Cell, PSTCL, Patiala for the stationary items- Paper rim as per specifications given below:

Specifications for Paper rim:-

1. GSM- 75 minimum
2. Capability- High Speed copying, Laser capable, inkjet and fax capable
3. Size- A4 (210 mm x 297 mm) Quantity - 200 rim
4. Size- A5 (215 mm x 345 mm) Quantity - 10 rim

EMD of Rs.5000/- in the form of demand draft in favour of "PSTCL" is required to be submitted along with the quotation.

Terms & Conditions:

1. Telegraphic quotations shall not be accepted.
2. The rate should be quoted FOR destination in this office of the undersigned.
3. In case 24.8.17 happens to be a holiday, quotation will be opened on the next working day at 11:30 am.
4. The material is to be supplied within 15 days from the date of receipt of purchase order.

Note: Mention the GST number of your firm in the quotation letter.

[Signature]
ASE/ Training Cell
PSTCL, Patiala
11/08/17

| S.no | Items | Quantity |
|------|-----------------------------|----------|
| 1 | Photo copy paper A-4 (Rim) | 200 |
| 2 | Photo copy paper Full scape | 10 |