



**PUNJAB STATE TRANSMISSION CORPN. LTD.**  
(Office of Dy. Chief Engineer/Admn., Shakti Sadan, The Mall, Patiala)  
(Tel. No. 0175-2225907 - FAX No. 0175-2220054)

TO

- 1) The Chief Engineer//P&M, PSTCL, Ludhiana.
- 2) The Chief Engineer/HR, Plg. & IT, PSTCL, Patiala.
- 3) The Chief Engineer//SLDC, PSTCL, Ablowal (Patiala)
- 4) The Chief Engineer/TS, PSTCL, Patiala.
- 5) All Dy. CEs/SEs under PSTCL Organisation
- 6) CAO (Corporate Accounts) PSTCL, Patiala
- 7) FA & CAO (Corporate Finance) PSTCL, Patiala.
- 8) All Addl.SEs/Sr.XENs under PSTCL

Memo No. 11174/11304 /GEN. 478

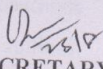
Dated : 23/8/13

**SUBJECT:-REVISED NORMS FOR PROCUREMENT OF OFFICE FURNITURE AND FIXTURES FOR PSTCL OFFICES.**

The Committee of Whole Time Directors in 43<sup>rd</sup> meeting held on 8.08.2013 approved the recommendations of the Committee Constituted for standardization of furniture norms of Godrej for different category of officers/officials of PSTCL as under:-

Sr. No.	Category of Officers/ Officials	Item/Model	Tentative price without taxes
A	EICs/ CEs/ HODs & equivalent officers	Table – Impress Main Desk	42,350/-
		Revolving Chair – Kareena High back	11,117/-
		Guest Chair – Kareena Visitor	6,572/-
B	Dy. CEs/SEs, other equivalent officers & Company Secretary	Table – Ascent Disking Suite	28,380/-
		Revolving Chair – Ultima Plus High Back	9,625/-
		Guest Chair – Earl Visitor	3,808/-
C	Addl. SEs/Sr.XENs/Dy. CAOs/Dy. Secys. & other equivalent officers	Table Mayfair Main Desk with ERU & Pedestal	22,260/-
		Revolving Chair - Earl High Back	6,779/-
		Guest Chair – Earl Visitor	3,808/-

1	2	3	4
D	Under Secy., Sr.A.Os., A.Os., Sr. P.S., AEE/ AE, Head Office Supdt./Gr.-I, Pvt. Secy. & other equivalent officers	Table – Enterprise 1650 with CPU hanger	14,318/-
		Revolving Chair – Earl Mid Back	6,007/-
		Guest Chair – CH-7 Cane	2,286/-
E	Supdt./Gr.-II, SAS Acctt., Divnl. Acctt., CHD, DHD, PA, AAE & other equivalent officers/ officials	Table – Enterprise 1500 with CPU hanger	12,115/-
		Chair – CH-7B Leatherite	2,615/-
		Guest Chair – CH-7 Cane	2,286/-
F	Head Office Asstt. Sr. Scale Stenographer, Jr. Scale Stenographer, JE, UDC, LDC, Steno-Typist & other equivalent officials	Table – Enterprise 1350 without CPU hanger	10,000/-
		Chair – CH-7 Cane	2,286/-

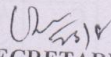
  
DY.SECRETARY  
PSTCL, Patiala.

Endst. No. 11305/08 /Gen 478

Dated : 23/8/13

Copy of the above is forwarded to the following for information & necessary action please:-

- 1) Sr. P.S. to CMD, PSTCL, Patiala.
- 2) Jt. Secy. To Director/Technical, PSTCL, Patiala.
- 3) Sr. P.S. to Director/F&C, PSTCL, Patiala.
- 4) Company Secretary, PSTCL, Patiala w.r.t. his U.O.No: 849/WTD 43.16 dated 19.08.13.

  
DY.SECRETARY  
PSTCL, Patiala.