

No.1/24/2020-5E5/



GOVERNMENT OF PUNJAB  
DEPARTMENT OF GENERAL ADMINISTRATION  
(ESTABLISHMENT-5 BRANCH)

Dated, Chandigarh the 24.03.2020


Subject: Issuance of Duty passes to the Punjab Government employees.


Instructions issued by the U.T. Administration are being enclosed for necessary action, vide these instructions, Heads of Departments (HoDs) have been authorized for the issuance of valid duty order to the concerned employees of their Department, whose services are urgently required. It is, further, clarified that I.D. cards alone will not suffice, unless there is Duty order duly issued by the HoD.

HoD would be required to adhere to the Government of India DoPT, OM No. F.No.11013/9/2014-Eatt.(A-III) dated 22.05.2020, wherein all HoDs are required to work with only skelton staff for essential services.

  
Additional Secretary  Secretariat Administration

To

All Additional Chief Secretaries/Principal Secretaries/   
Administrative Secretaries of the State.

I.D. No.1/24/2020-5E5/ 

Dated, Chandigarh the 24.03.2020