

Office Order No. 51

Dated: - 07.07.2020

Sanction is hereby accorded to depute the following Diploma Students with their place of training and duration as mentioned against their names for training commencing from July, 2020 onwards:-

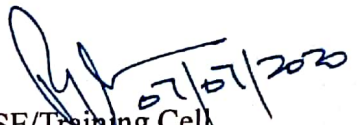
S.no	Name/Roll no.	Name of Institute	Trade	Duration	Place of Training
1	Premdeep Singh (180275203296)	Government Polytechnic College, Guru Teg Bahadurgarh, Moga.	E.E.	4 Weeks	220 KV Sub-Station, Singha wala (P&M Divn.Moga)

Terms & conditions:

1. Student Trainee is required to submit a copy of proper training report to the Training Cell which he will submit to his respective Institute. He may be provided necessary guidance and safety precautions during the training programme.
2. Assessment of the work and conduct of the Trainee is to be forwarded to this office on the Performa enclosed with attendance sheet by concerned training office.
3. Photo of student duly attested by the Principal/ HOD of the Institute be obtained for proper identification of the trainee and to be forwarded to this office with Bio-data of student.
4. No stipend will be paid to the student.
5. This office is not responsible for any accident occurs to Trainee during training hours.
6. After successful training, Training Certificate will be issued by this office on the basis of performance/attendance of Trainee student as supplied by concerned training office.
7. Students shall collect their Training Certificate within Two months of completion of their training. After that no Training Certificate will be issued by this office.

Note:-

- 1) Attendance record of the trainee shall be maintained and it shall be ensured that the trainee is present during training hours.
- 2) No training Certificate shall be issued by the office where the student is undergoing training
- 3) Training Officers are requested to supply the information of the student (**Bio-Data, Self Declaration Form & Assessment Performa**) to this office.

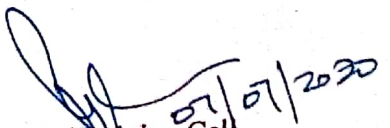

07/07/2020
ASE/Training Cell,
PSTCL, Patiala.

Endst No. 831/35

Dated:- 07.07.2020

Copy of the above is forwarded to the following for information and further necessary action, please:-

- 1) Chief Engineer /HR, IT, S&D, PSTCL, Patiala
- 2) Office concerned where training is proposed to be held.
- 3) Placement Officer of college concerned.
- 4) Trainee Concerned.


07/07/2020
ASE/Training Cell,
PSTCL, Patiala