



PUNJAB STATE TRANSMISSION CORPORATION LIMITED
(Regd. Office: PSEB Head Office, The Mall, Patiala-147001)
Corporate Identity Number: U40109PB2010SGC033814
(Office of SE/HR& Admn., Shakti Sadan, PSTCL, Patiala)

To

- 1) All Chief Engineers in PSTCL.
- ii) All Dy.Chief Engineers in PSTCL
- iii) Chief Accounts Officer, PSTCL, Patiala.
- iv) Financial Advisor, PSTCL, Patiala.
- v) Company Secretary, PSTCL, Patiala.

Memo No.7145/64

/Misc.604(Vol.II)

Dated:16.06.2014

Sub:- **Extension in Contractual Engagement of retired employees.**


Ref. **This office order No. 1110/HR & Admn. /PSTCL/M-73 Dated 25.11.2013**

Instructions were issued vide this office order No. 1110/ HR&Admn./PSTCL/M-73 dated 25.11.2013 endorsed vide No. 17439/47 /HR&Admn./PSTCL/M-73 dated 25.11.2013 that in future, all new contractual engagement/extension cases shall be considered at the corporate level by the office of CE/HR,Planning & IT. The CE's/HOD's shall give their requisition on quarterly basis with complete justification to the office of CE/HR,Planning & IT for further review by the Committee as constituted by WTD in its 44th meeting held on 16.09.2013. The recommendations of the Committee shall be put up to WTD for consideration and decision in this regard.

So it is once again requested to send the cases for extension in contractual engagement of retired employees whose term is going to expire in July, August & September, 2014 on Performa-"A" to this office by 20.06.2014, so that after recommendations of the committee, the cases can be put up to WTD for consideration and decision. In case the information is not received in time the responsibility shall lie with the concerned office.

Matter Most Urgent.

DA/Proforma -'A'


Dy.Secy./Estt.-I,
PSTCL,Patiala.

CC:- 7165/70

Dated:16.06.2014

- i) Sr.PS to CMD, PSTCL, Patiala.
- ii) Sr.PS to Director/F&C, PSTCL, Patiala.
- iii) PS to Director/Admn., PSTCL, Patiala.
- iv) Dy.Secy. to Director/Technical, PSTCL, Patiala.
- v) PS to CE/HPI, PSTCL, Patiala.
- vi) Sr. XEN/IT, PSTCL is requested to upload it on PSTCL's website.

