



# PUNJAB STATE TRANSMISSION CORPORATION LIMITED

Office: Dy.CE/Admn. & HR- Training Cell,  
1<sup>st</sup> floor, Shakti Sadan, Patiala 147001  
CIN: U40109PB2010SGC033814

Office Order no. 86

/ASE/TC

Date: 12.12.2022

Sanction is hereby accorded to impart two weeks Induction Training to newly recruited LDC/Typist & LDC/Accounts as per terms & conditions of PSTCL. It has been decided that two weeks in-house training from 15<sup>th</sup> December, 2022 to, 28<sup>th</sup> December 2022 will be conducted at Technical Training Institute, Shakti Vihar, PSPCL, Patiala. Batch of participants of this training are as below:-

## 1) LDC/Typist & LDC/Accounts


Sr.No.	Name of Employee	Emp. ID	Designation	CRA	Place of posting
1	Harmandeep Singh	609118	LDC/Typist	10/2021	P&M Division, Wadala Granthian
2	Nimanshu	609095	LDC/Typist	10/2021	220 KV S/S Katorewala
3	Narinder Kaur	609097	LDC/Typist	10/2021	220 KV S/S Badal
4	Amritpal Singh	609076	LDC/Typist	10/2021	Chief Engineer/ P & M, PSTCL, Ludhiana
5	Sunil Kumar	609068	LDC/Typist	10/2021	P&M Division, Ferozepur
6	Ankit	609083	LDC/Typist	10/2021	P&M Moga
7	Arshpreet	609067	LDC/Typist	10/2021	400kV S/S Sri Muksar Sahib
8	Harjinder Singh	609075	LDC/Typist	10/2021	AEE/TL Batala
9	Dawinder kaur	609094	LDC/Typist	10/2021	P & M circle, Amritsar
10	Vikram	609066	LDC/Typist	10/2021	Civil Works S/D, Mukatsar
11	Gurpreet Kaur	609070	LDC/Typist	10/2021	220 KV S/S Chhajli
12	Rupali Jindal	609072	LDC/Typist	10/2021	AEE/TL Dhuri
13	Gurwinder Singh	609077	LDC/Typist	10/2021	P&M Division Patran
14	Paramjeet Singh	609109	LDC/Typist	10/2021	P&M Circle Jalandhar
15	Ritika Midha	609056	LDC/Typist	10/2021	Dy/Secy Estb., PSTCL, Patiala
16	Gurnam Singh	609053	LDC/Typist	10/2021	AO/CPC, PSTCL, Patiala
17	Pardeep Kumar	609073	LDC/Typist	10/2021	CO & C S/D Batala
18	Komal Singh	609062	LDC/Typist	10/2021	AEE/Store Ablowal
19	Sahil	609105	LDC/Typist	10/2021	TLSC Division PSTCL Jalandhar
20	Varun Setia	610001	LDC/Accounts	10/2021	P&M Division, Malout
21	Abhishek Charaya	610010	LDC/Accounts	10/2021	P & M Division, Shri Muksar Sahib
22	Mamta Goswami	610015	LDC/Accounts	10/2021	P&M Division, Ferozepur

### Following Terms and Conditions will be applicable on them for attending the above Program.

1. In case of non-compliance of this office order, the responsibility will lie on the concerned deputed officer/Official and controlling officer and strict action will be taken against them.
2. Participants will ensure to mark their attendance daily on the attendance sheet at the program venue, failing which charges of the program will be recovered from them besides taking any other action as deemed fit.
3. The leave will be allowed to the Trainees on medical ground only.
4. During the above period, the participants will be considered on duty.
5. The participants will not be allowed any joining time except for the time required for attending the programme.
6. The participants will submit proper report (two copies) of the programme along with documents which have been given to them by Institute, mentioning their Employee Code/ Posting Station, within 7 days to this office. They will also intimate their respective DDOs regarding their participation in the Programme who will make necessary entries in their service record in this regard.
7. Training Material as approved will be provided to trainees free of cost by PSPCL
8. During On Job Training, Participants will gain knowledge about the working procedure of various offices of PSTCL on day to day basis and will have to maintain daily diary.

9. Keeping in view the COVID-19 pandemic, during the training most recent and comprehensive instructions regarding safety of faculty/trainees will be followed at TTI, Patiala.

This issues with the approval of competent authority.

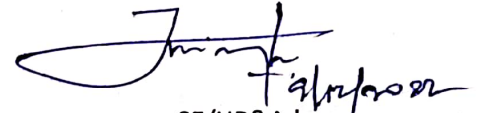
  
SE/HR&Admn,  
PSTCL, Patiala

Endst. No 1780/87

Dated 12.12.2022

Copy of the above is forwarded to the following for further please:-

1. CE/P&M, PSTCL, Patiala.
2. CE/SLDC, PSTCL, Patiala.
3. CE/TS, PSTCL, Patiala.
4. CFO, PSTCL, Patiala.
5. CAO, PSTCL, Patiala.
6. All Dy. CE's/S.E's, Company Secretary, all ASE's/Sr. Xen's and all PS/PA to CMD/Directors, PSTCL Punjab and they are requested to relieve the officials working under them, so that they can join the training as per above mentioned training schedule.
7. AO/Cash, PSTCL, Patiala.
8. AO/Audit (H.Q.), PSTCL, Patiala.

  
SE/HR&Admn,  
PSTCL, Patiala

C.C.- 1788/89

1. EIC/HIS&D, PSTCL, Patiala.
2. Principle TTI, PSPCL, Patiala