

852
21/11/19.

Dr. Xen/IT-3.
MObit to upload
with Scrolling |
22/11/19.



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

Regd. Office: PSEB Head Office, The Mall Patiala-147001, Punjab, India.

Corporate Identity Number: U40109PB2010SGC033814 (www.pstcl.org)

(Office of Chief Financial Officer, Pay & Accounts Section)

2nd Floor, Opp.Kali Mata Mandir, Shakti Sadan, Patiala.

To

1. Chief Engineer/HIS&D, PSTCL, Patiala
2. Chief Engineer/TS, PSTCL, Patiala
3. Chief Engineer/P&M, PSTCL, Ludhiana
4. Chief Accounts Officer/Finance & Audit, PSTCL, Patiala
5. Company Secretary, PSTCL, Patiala

Memo No. 1288/1293.....

Date 21.../11/2019


Sub: Submission of Income Tax statement alongwith Form 12BB and documentary proofs of savings/deductions for finalization of Income Tax for FY 2019-20

To comply with the provisions of Income Tax Act regarding deduction of income tax from the salary, the income tax statements along with declaration in **Form 12 BB** (mandatory for claiming deduction/rebate) and documentary proof of saving/deductions admissible for the FY 2019-20 are required from all the officers working under your control, including your good self.

As such you are requested to ensure submission of income tax statements along with declaration in **Form 12 BB** and documentary proof of saving/deductions for the financial year **2019-20** to this office at the earliest **latest by 31-12-2019**. It is pertinent to mention that in case of payment of Interest/Principal on Housing Loan Advance, it is mandatory to submit the Permanent Account number (PAN) of the institution /Bank to whom Interest /Principal of Housing Loan is repaid.

In case of non-submission or late submission of above stated documents, TDS on salary will be finalized on the basis of record available in this office & tax will be deducted from the salary accordingly.

DA: **Form 12BB**


AO/Pay & Accounts
PSTCL, Patiala

✓ CC: ASE/IT, PSTCL Patiala with request for uploading the above letter on the official website of PSTCL under LATEST UPDATES tab on HOME page.

FORM NO.12BB

(See rule 26C)

1. Name and address of the employee:	
2. Permanent Account Number of the employee:	
3. Financial year:	

Details of claims and evidence thereof

SI No.	Nature of claim	Amount (Rs.)	Evidence / particulars
(1)	(2)	(3)	(4)
1	House Rent Allowance: (i) Rent paid to the landlord (ii) Name of the landlord (iii) Address of the landlord (iv) Permanent Account Number of the landlord Note: Permanent Account Number shall be furnished if the aggregate rent paid during the previous year exceeds one lakh rupees		
2	Leave travel concessions or assistance		
3	Deduction of interest on borrowing: (i) Interest payable/paid to the lender (ii) Name of the lender (iii) Address of the lender (iv) Permanent Account Number of the lender (a) Financial Institutions(if available) (b) Employer(if available) (c) Others		
4	Deduction under Chapter VI-A (A) Section 80C, 80CCC and 80CCD (i) Section 80C (a) (b) (c) (d) (e) (ii) Section 80CCC (iii) Section 80CCD (B) Other sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A. (i) section..... (ii) section..... (iii) section..... (iv) section.....		

Verification

I,.....,son/daughter of..... do hereby certify that the information given above is complete and correct.

Place.....
 Date.....
 Designation

(Signature of the employee)
 Full Name