



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

Office: Dy.CE/Admn. & HR- Training Cell,

1st floor, Shakti Sadan, Patiala 147001

CIN: U40109PB20105GC033814

Office Order no. 17

/ASE/TC

Date: 30.01.2023


Sanction is hereby accorded to impart two weeks Induction Training to newly recruited AO, AM/HR and DA as per terms & conditions of PSTCL. It has been decided that two weeks in-house training from 8th February, 2023 to, 21st February, 2023 will be conducted at Technical Training Institute, Shakti Vihar, PSPCL, Patiala. Batch of participants of this training are as below:-

Sr.No.	Name of Employee	Emp. ID	Designation	CRA	Place of posting
1	Jaspreet Singh	505002	AM/HR	10/2021	Dy/Secy Estb., PSTCL, Patiala
2	Charu Bhattacharya	505004	AM/HR	10/2021	ASE/Training cell and P&R, PSTCL, Patiala
3	Amninder kaur	503008	AO	10/2021	AO/TS, PSTCL, Patiala
4	Mohit	503006	AO	10/2021	AO/ L&B, PSTCL, Patiala
5	Komalpreet Kaur	503006	AO	10/2021	AO/ A&R, PSTCL, Patiala
6	Himanshu Gupta	503009	AO	10/2021	AO/ Grid Const. Circle, Ludhiana
7	Deepak Goyal	608020	DA	10/2021	TLSC Circle Patiala
8	Charanjeet kaur	608021	DA	10/2021	CE/TS, PSTCL, Patiala
9	Navneet Sidhu	608022	DA	10/2021	AO/Loan and Banking, PSTCL, Patiala
10	Manpreet Kaur	608023	DA	10/2021	P&M Civil Mtc. Division Patiala
11	Namarta	608026	DA	10/2021	AO/Broadsheet and Audit, PSTCL, Patiala
12	Madhav Gupta	608027	DA	10/2021	AO/GST, PSTCL, Patiala
13	Muskan Suri	608028	DA	10/2021	P&M Division Verpal
14	Ankit Bansal	608029	DA	10/2021	AO/Pay & Accounts, PSTCL, Patiala
15	Ashima Rani	608030	DA	10/2021	Grid Const. Circle, Ludhiana
16	Charanjit Singh	608031	DA	10/2021	P&M Division PSTCL, Jagraon

Following Terms and Conditions will be applicable on them for attending the above Program.

1. In case of non-compliance of this office order, the responsibility will lie on the concerned deputed officer/Official and controlling officer and strict action will be taken against them.
2. Participants will ensure to mark their attendance daily on the attendance sheet at the program venue, failing which charges of the program will be recovered from them besides taking any other action as deemed fit.
3. The leave will be allowed to the Trainees on medical ground only.
4. During the above period, the participants will be considered on duty.
5. The participants will not be allowed any joining time except for the time required for attending the programme.
6. The participants will submit proper report (two copies) of the programme along with documents which have been given to them by Institute, mentioning their Employee Code/ Posting Station, within 7 days to this office. They will also intimate their respective DDOs regarding their participation in the Programme who will make necessary entries in their service record in this regard.
7. Training Material as approved will be provided to trainees free of cost by PSPCL.
8. During On Job Training, Participants will gain knowledge about the working procedure of various offices of PSTCL on day to day basis and will have to maintain daily dairy.
9. Keeping in view the COVID-19 pandemic, during the training most recent and comprehensive instructions regarding safety of faculty/trainees will be followed at TTI, Patiala.

This issues with the approval of competent authority.

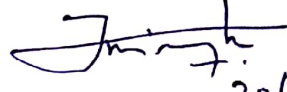

30/1/2023
SE/HR&Admn,
PSTCL, Patiala

Endst. No 220/24

Dated 30.1.2023

Copy of the above is forwarded to the following for further please:-

1. CE/P&M, PSTCL, Patiala.
2. CE/TS, PSTCL, Patiala.
3. All Dy. CE's/S.E's, Company Secretary, all ASE's/Sr. Xen's and all PS/PA to CMD/Directors, PSTCL Punjab and they are requested to relieve the officials working under them, so that they can join the training as per above mentioned training schedule.
4. AO/Cash, PSTCL, Patiala.
5. AO/Audit (H.Q.), PSTCL, Patiala.


30/1/2023
SE/HR&Admn,
PSTCL, Patiala

c.c:- 225/26

1. EIC/HIS&D, PSTCL, Patiala.
2. Principle TTI, PSPCL, Patiala