

PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd. Office: PSEB Head Office, The Mall, Patiala-147001)

Accounts Officer/Broadsheet & Audit Shakti Sadan, Patiala

e-mail-ao-wad-bs@pstcl.org

To

All Addl.SE's/Sr.Xen's/AO's (All Accounting Units)
under PSTCL.

Memo No. 587/629 CFO/AO/B&A

Date: 03.08.2022

Subject: Regarding clearance of Suspense Heads i.e GH- 22.810, 22.830, 28.401, 28.402, 28.810, 28.868, 28.870, 28.919.

Regarding subject cited above the matter was discussed in the meeting held in the chamber of Hon'ble Director/F&C on dated. 25.01.2022, 11.03.2022, 08.06.2022 & 09.06.2022. Director/F&C took a serious note regarding non clearance of the figures of Suspense Heads in the March-2022 Account.

A Performa to maintain party-wise record regarding amount outstanding in these heads was sent to all the divisional offices, so that proper maintenance/ scrutiny of record may be made and clearance thereafter on monthly basis may be seen through monthly trial balance and also from party-wise record.

It is requested that Party-wise record on the attached performa be maintained and sent to this office on monthly basis by e-mail in MS-Excel format.

This issues with the approval of competent authority.

DA/As Above

Kp Raur
03/08/2022
AO/Broadsheet & Audit
PSTCL Patiala.

Endst. No. 630/678 CFO/AO/B&A

Dated: 03.08.2022

Copy of above is forwarded to the followings for information and further necessary action please:

1. Chief Accounts Officer (Finance & Audit), PSTCL, Patiala.
2. All CEs under PSTCL
3. All Dy.CEs/SEs under PSTCL.
4. All Dy. CAOs/Dy. CAs under PSTCL.
5. All Addl.SEs/Sr.Xens/AOs under PSTCL . (expt DDOs)

Kp Raur
03/08/2022
AO/Broadsheet & Audit
PSTCL Patiala.

CC: 679/080 dtd. 03.08.2022

1. OSD to Director/F & C, PSTCL, Patiala for kind information of worthy Director/F&C please.
2. PS to CFO, PSTCL, Patiala for kind information of CFO please.

