



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd. Office: PSEB Head Office, The Mall, Patiala-147001)

Chief Accounts Officer, A&R {Compilation} Shakti Sadan, Patiala

To

All Addl. SEs/Sr. Xens/AOs under PSTCL
(Accounting Units only)

Memo No. 2640/2697 /CAO /A&R/16

Dated: 16-11-2011

Subject: Segregation of Balance Sheet of erstwhile PSEB between PSPCL and PSTCL as on 16.04.2010.

Reference: OSD/FRP to Director/F&C PSTCL Patiala memo no. 965/66 dated 11.11.2011.

As you aware that the work of segregation of Balance Sheet of erstwhile PSEB between PSPCL and PSTCL as on 16.04.2010 is in progress. To reconcile the figures under different Account Heads as on 16.04.2010 with Trial Balance of different Accounting units and to avoid any complication at later stage after segregation of Balance Sheet and finalization of FRP, it is required that fixed asset registers, schedules and sub ledgers be maintained up to date by each accounting unit.

You are therefore, requested to make ensure that all the above mentioned relevant record is to be maintained and kept up to date for reconciling the balances with the trial balances and balances shown by compilation section of PSPCL. A certificate for maintaining the above record up to date and tallying the closing balances under different Account Heads (as pointed out by compilation section of PSPCL to your office or trial balances with AO/WAD, PSTCL, Patiala) be sent to AO/WAD till **30-11-2011** positively.

If any discrepancy is still persisting in any head of account then matter may kindly be taken with OSD/FRP to Director (F&C) PSTCL Patiala immediately to sort out the problem and to avoid any complication at later stage after finalization of FRP.

Accounts Officer/A&R (Compilation),
PSTCL, Patiala.

Endst No. 2698 /CAO/A&R/16

Dated: 16-11-2011

Copy of the above is forwarded to Accounts Officer/Corporate Audit, PSTCL, Patiala w.r.t. above reference letter and requested to check the balances of all the divisions on the basis of provisional 65 trial balances already supplied to your office received from compilation section of PSPCL (including 11 no. defunct accounting units) with relevant record of concerned divisions (i.e. Form 27, Fixed Assets Register & Depreciation Register and Schedules etc.). A certificate Should also be obtained from all the accounting units regarding the maintenance of upto date above said record and tallied the closing balances with the accounts as on 16-04-2010 under all the heads mentioned in their trial balances positively to avoid any complication at later stage after finalization of FRP & for incorporating the correct balances of all the heads at the time of finalization of provisional March 2011 accounts till 30-11-2011 positively.

Accounts Officer/A&R (Compilation),
PSTCL, Patiala.

Endst No. 2699/2704/CAO/A&R/16

Dated: 16-11-2011

Copy of the above is forwarded to the following for taking immediate necessary action please.

- 1 Engineer in Chief/TL, PSTCL, Patiala.
- 2 Chief Engineer/Sub Station, PSTCL, Patiala
- 3 Chief Engineer/P&M, PSTCL.Ludhiana
- 4 Chief Engineer/SO&C,PSTCL,Patiala

Accounts Officer/A&R (Compilation),
PSTCL, Patiala.

CC

1. Company secretary PSTCL for directing the AO/Corporate Audit (WAD) for taking immediate action at personal level.
2. OSD/FRP to Director/Finance & Commercial PSTCL Patiala w.r.t. his memo no. 965/66 dated 11.11.2011.