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23/7/2019

PUNJAB STATE ELECTRICITY REGULATORY COMMISSION
SITE NO.3, SECTOR-18-A, MADHYA MARG, CHANDIGARH

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M. D. Jit
to Jy. C.E./HR & Admn.
1/8/19
Dy. C.E./S&D
Dy. GM/IT
P.S.

To

1. The Comptroller and Auditor General of India,
9, Deen Dayal Upadhyay Marg,
New Delhi-110124.
2. The Deputy Accountant General/Admn,
O/o Principal Accountant General (A&E), Punjab,
Sector-17, Chandigarh.
3. The Principal Secretary, Government of Punjab,
Department of General Administration,
Punjab Civil Secretariat-1,
Chandigarh

CE/HIS&D

Diary No. 1933/CE/HIS&D
Dtd. 24-7-19

4. Chief Engineer/HRD,
Punjab State Power Corporation Limited (PSPCL)
The Mall, Patiala.
1. Sr. Xen/Personnel
2. Sr. Xen/Admn.
3. Sr. Xen/Recd
4. ASE/Trg. Cell
5. Dy. Secy/ Estt.
6. Dy. Secy/ General
7. US/RTI Court Cases

Sr. Assst.
26/7/19
26/7/19

Memo No. 876-80 /PSERC/Gen./Admn/414
Dated: 19-7-19

25/7

Subject: Filling up the post of Deputy Director/Technical (02), Personal Assistant (01) and Senior Scale Stenographer(02) on deputation basis in PSERC.

Dy. CE/HR & Admn

Kindly refer to the subject cited above.

2. The Commission intends to fill up the vacancies of Deputy Director/Technical (02) . Personal Assistant (01) and Senior Scale Stenographer (02) on deputation/contract basis. The terms and conditions prescribed in the Punjab State Electricity Regulatory Commission (Appointment and Service conditions of Employees), Regulations, 2015 are as under:-

Sr. No.	Post	Minimum Qualification and Experience
1	Deputy Director/ Technical (02posts)	<p>a) <u>Minimum Educational Qualifications :</u> Degree in Electrical/Mechanical/Electronics & Communication Engineering.</p> <p>b) <u>Qualifying Service:</u> Serving/Retired Officers of the Central/State Government or PSU under State/Central Government must have experience of working on the post in the scale of Rs. 15600-39100+Rs.7600/- Grade Pay. or Minimum 7 years experience of working on the post of AE/equivalent in the scale of Rs. 15600-39100+Rs.5400/- Grade Pay or Minimum 7 years experience of working in power sector out of which minimum of two years experience relating to power distribution, regulatory/commercial matters and tariff setting in a large scale power utility.</p> <p>c) <u>Nature of Experience</u> Familiarity with Electricity laws, Regulatory affairs and latest techno-commercial development in the power sector. Preference shall be given to candidates with exposure in matters relating to techno-economic appraisal of power projects/schemes, tariff setting, demand side management, power system planning and operation and other activities relevant to the working of the Commission.</p>

2 Personal Assistant (01 post)	<p>a) Minimum Educational Qualifications Graduate in any discipline from a recognized university.</p> <p>b) Qualifying Service Serving/Retired employee of the Central/State Government or PSU under State/Central Government must have experience of working on the post of PA/Equivalent post. or Minimum 5 years as Sr. Scale Stenographer / Equivalent post or Should have an overall experience of 7 years in Stenography/Computer typing with proficiency in English typing (40 wpm).</p> <p>c) Nature of Experience i) Should have working knowledge of computer with exposure to word processing, spread sheet, presentation and data base applications. ii) Matric pass in Punjabi language.</p>
3 Sr. Scale Stenographer (02 posts)	<p>a) Minimum Educational Qualifications Graduate in any discipline from a recognized university.</p> <p>b) Qualifying Service Serving/Retired employee of the Central/State Government or PSU under State/Central Government must have experience of working on the post of Stenographer. or Should have an overall experience of 3 years in Stenography/Computer typing with proficiency in English typing (40 wpm).</p> <p>c) Nature of Experience i) Should have working knowledge of computer with exposure to word processing, spread sheet, presentation and data base applications. ii) Matric pass in Punjabi language.</p>

- * 1. Stenography and Type test will be conducted for the post of Personal Assistant and Sr. Scale Stenographer.
- 2. Number of posts mentioned at Sr. No.1 may vary.

3. It is therefore requested that the names of officers/officials (as per above criteria) of your organization willing to serve the Commission on deputation basis may be sent latest by 16.08.2019 along with their bio-data and ACRs for the last five years and information about pending vigilance/disciplinary/court cases, if any, in order to assess the suitability for appointment to the above post(s) in PSERC on deputation basis. However the applicants should submit advance copies of their application to the Commission latest by 08.08.2019.

Muneer
Secretary