
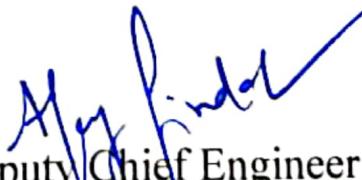

**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**  
**CORPORATE IDENTITY NUMBER: U40109PB2010SGC033814** [www.pstcl.org](http://www.pstcl.org) Mobile No. 96461-17804 & Email ID [sc-tlsc-ptaa@pstcl.org](mailto:sc-tlsc-ptaa@pstcl.org)  
 Tender Enquiry No. 23/TLSC/PTA/2023-24 **Open Tender Notice**  
 Hiring of 1 No. outsourced vehicle (Bolero or equivalent in price) for one year as per  
 PSTCL Corporate Transport Policy for AEE, TLSC Sub/Division, PSTCL, Mohali.  
 EMD Rs. 11,200/- or 2% of quoted amount whichever is higher. Last date & time for  
 Submission of Documents 23.01.2024 up to 10.00 AM, Opening of EMD & Price bid  
 23.01.2024 AT 11.00 AM  
 Note: It is informed that in case tender process is not completed due to any reason, no  
 corrigendum will be published in newspapers. Details regarding corrigendum may be  
 seen on official PSTCL website [www.pstcl.org](http://www.pstcl.org). Terms and conditions may be  
 downloaded from PSTCL's web site [www.pstcl.org](http://www.pstcl.org).


**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**  
**CORPORATE IDENTITY NUMBER: U40109PB2010SGC033814** [www.pstcl.org](http://www.pstcl.org)  
 ਸੰਬੰਧਿਤ ਨੰਬਰ 96461-17804 ਅਤੇ ਈ-ਮੇਲ ਆਈ ਡੀ [sc-tlsc-ptaa@pstcl.org](mailto:sc-tlsc-ptaa@pstcl.org)  
 Tender Enquiry No. 23/TLSC/PTA/2023-24 **ਓਪਨ ਟੈਂਡਰ ਨੋਟਿਸ**  
 Hiring of 1 No. outsourced vehicle (Bolero or equivalent in price) for one year as per  
 PSTCL Corporate Transport Policy for AEE, TLSC Sub/Division, PSTCL, Mohali  
 ਬਿਆਨਾ ਰਕਮ Quote ਕੀਤੀ ਗਈ ਰਕਮ ਦਾ 2% ਜਾਂ ਘੱਟ ਤੋਂ ਘੱਟ 11,200/- ਰੁਪਏ, ਦਸਤਾਵੇਜ਼ ਜਮਾਂ  
 ਕਰਵਾਉਣ ਦੀ ਆਖਰੀ ਮਿਤੀ 23.01.2024 ਸਵੇਰੇ 10.00 ਵਜੇ ਤੱਕ, ਟੈਂਡਰ ਖੋਲ੍ਹਣ ਦੀ ਮਿਤੀ  
 23.01.2024 ਸਵੇਰੇ 11.00 ਵਜੇ  
 ਨੋਟ: ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਜੇਕਰ ਕਿਸੇ ਕਾਰਨ ਟੈਂਡਰ ਪ੍ਰਕਿਰਿਆ ਪੂਰੀ ਨਹੀਂ ਹੁੰਦੀ ਤਾਂ ਉਸ ਕੰਮ ਵਿੱਚ  
 ਅਖਬਾਰਾਂ ਵਿੱਚ ਸੋਧ ਪ੍ਰਕਾਸ਼ਿਤ ਨਹੀਂ ਕਰ, ਈ ਜਾਵੇਗੀ। ਸੋਧ ਸਬੰਧੀ ਵੇਰਵੇ ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ. ਦੀ  
 ਵੈਬਸਾਈਟ [www.pstcl.org](http://www.pstcl.org) ਤੇ ਵੇਖੋ ਜਾਣ। Terms and conditions may be downloaded from  
 PSTCL's web site [www.pstcl.org](http://www.pstcl.org).

  
 Deputy Chief Engineer  
 TLSC Circle Patiala

  
 21/1/24



PUNJAB STATE TRANSMISSION CORPORATION LIMITED  
(REGD. OFFICE: PSTCL HEAD OFFICE, THE MALL, PATIALA)  
CORPORATE IDENTITY NUMBER: U40109PB2010SGC033814  
OFFICE OF DEPUTY CHIEF ENGINEER/TLSC CIRCLE,  
FLAT NO. 12-16, SHAKTI VIHAR, PATIALA

**Tender Enquiry No.23/TLSC/PTA/2023-24 for Hiring of 1 No. outsourced vehicle (Bolero or equivalent in price) for one year as per PSTCL Corporate Transport Policy for AEE, TLSC Sub/Division, PSTCL, Mohali.**

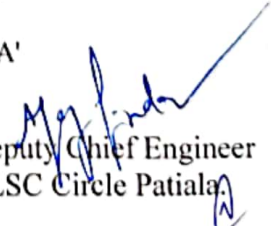
		Rates Quoted by the tenderer
<b>Description</b>	1 No. Bolero or equivalent in price for AEE, TLSC S/Divn, PSTCL, Mohali	
<b>Model and Make of vehicle</b>	Vehicle not more than 4 years old	
<b>Monthly fixed charges (In Rs) Including 1000 KMs</b>	34,000/-	
<b>Per KM charges (In Rs) Above 1000 KMs</b>	10.00/-	
<b>Out Station Night halt charges (In Rs)</b>	300/- (Per night halt after 22.00 hrs to 06.00 hrs)	

**EARNEST MONEY:** The tenderer is required to submit earnest money in the shape of Bank DD (Demand Draft) drawn in favour of PSTCL pay able at Patiala. EMD Rs. 11,200/- (Minimum) or 2% of the quoted amount whichever is higher.

**TERMS & CONDITIONS:**

1. The vehicle is to be hired as per the PSTCL Amended Corporate Transport Policy (uploaded on PSTCL website).
2. The contractor/Firm must have registration with concerned authorities of GST and must supply its valid Registration No/GSTIN to Transco.
3. The earnest money, documents and only quotation should be kept separately in three envelopes duly sealed super-scribed as "Earnest Money", "Documents" and "Quotation" respectively.
4. The quotations received after due date & time will not be considered.
5. Quotations received by Fax/E-mail/conditional tender will not be entertained.
6. The undersigned reserves the right to cancel/reject one or whole the quotations/Tender without assigning any reason.
7. No overwriting should be made in the quotation. Any cutting must be attested by full signatures.
8. The tenderer is required to submit the necessary valid documents of vehicle like Taxi permit, Registration Certificate, Insurance of vehicle and license of driver and Pollution certificate etc.
9. In case the opening date happens to be a holiday then the quotations will be opened on next working day at the same time.
10. Rates of taxes and duties if any applicable must be mentioned clearly otherwise maximum rate shall be taken into account for evaluation purposes.
11. The above rates shall remain effective for 120 days from the date of closing/filling of tender.
12. In case of lockdown or any other such type of situation, the rate of extra Kilometers will be charged (recovered) for less Kilometers run from the monthly Minimum Kilometers.

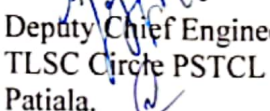
Other terms and conditions are applicable as per Annexure 'A'

  
Deputy Chief Engineer  
TLSC Circle Patiala

TERMS AND CONDITIONS AS PER PSTCL AMENDED CORPORATE TRANSPORT  
POLICY FOR HIRING OF VEHICLE

1. Only commercial vehicle with yellow number plate, entry in Registration Certificate should be hired. No corporation employee or his family member/relative can participate in the tendering process. In case of any violation, the contract shall be cancelled and such employee shall be liable for disciplinary action. If the contractor does not supply yellow number plate vehicle then his security will be forfeited and he will black listed.
2. Vehicles shall be available for use round the clock, for utilization at our offices in Punjab, Chandigarh, Delhi and also for deputing to the neighboring States of Haryana, Himachal Pradesh, Rajasthan and J&K.
3. The vehicle shall be insured comprehensively, including insurance for driver and passengers, during the period of engagement with PSTCL. Insurance premium shall be paid by the service provider. In case of any eventuality, lodging insurance claims with the insurance company shall be responsibility of service provider.
4. Road tax for the vehicle shall be paid regularly and kept updated by the service provider.
5. Service provider shall have valid pollution certificate for the vehicles and the same should be available with the driver to be produced on demand.
6. The service provider shall obtain the passing/fitness certificate and update Registration of vehicle from the concerned authority at his own cost.
7. Expenses towards fuel, Mobil oil, service charges and other repairs and maintenance of vehicles shall be borne by the Service provider and the vehicles shall be always kept in good running condition. In case of breakdown of vehicle, alternate vehicle shall be made promptly available by the service provider.
8. Cost of vehicle's registration, insurance, service/repair, road tax, salary/emoluments/allowances of the driver or any other charges will be borne by the service provider. Only Fixed amount and variable charges for extra running kilometers, if any, shall be paid by PSTCL.
9. Any Halt charges, penalty including challan, damages, court case, police case etc shall be the sole responsibility of the service provider and PSTCL shall not be party in such cases.
10. Vehicle shall possess an valid Permit. No liability for the Inter-State permit charges would be borne by PSTCL.
11. Toll Tax/Parking charges, etc. wherever paid, shall be reimbursed as per actual, subject to the production of its receipts.
12. Total liability including third party, if any, in case of the accident of the vehicle or due to any kind of act of omission shall be of the service provider, PSTCL, directly or indirectly, shall not be responsible.
13. The service provider shall provide a reliable spare tyre, tolls, spares and consumables, with every vehicle, in order to attend to minor repairs while traveling.
14. Service Provider shall also ensure that the Drivers possess valid driver's license. Validity of Driver's license and fitness of driver should be ensured from time to time.
15. The driver shall be punctual and polite and shall not be under the influence of any intoxicating drink or drug. The service provider shall be responsible for the conduct of the driver. In case of any complaint regarding the conduct of the driver, he shall be replaced immediately.
16. In case any driver proceeds on leave or is not available on medical grounds or any other ground, alternate replacement shall be responsibility of the service provider.

17. Maximum up-to 4 days off in a month shall be allowed including for service and upkeep of the vehicle, without any deduction of payment provided the vehicle has been regularly in use prior to the service. This would be permitted on prior intimation to the concerned officer/office. Service shall be planned on Saturday/Sunday or public holidays. In case of non-availability of vehicle due to breakdown/servicing on any working day, alternate vehicle shall be provided.
18. In case of non-deputing of vehicle on receipt of requisition from the requisitioning officer or delay in sending the vehicle, a penalty of Rs.1000/- per default shall be leviable.
19. In case of non availability of vehicle on daily basis, the same can be hired from the market by the concerned officer(s)/office(s) subject to the maximum of rates as per clause 2(B) of PSTCL amended Corporate Transport Policy.
20. Service provider shall ensure mobile facility to the driver at its own cost.
21. Log book should be maintained by the service provider.
22. All the entries of each journey like Date, Place ('from' as well as 'to'). Time of departure & arrival, Initial/final kilometers readings along with KM run, Purpose (along-with additional details required in case of transportation of store material) Signatures of official/officer performing journey (along-with his designation) etc. should invariably be made in the vehicle's log book.
23. It shall be the responsibility of the officer-in-charge of the vehicle to ensure timely payment to the service provider, not later than 30 days after submission of bill by the service provider.
24. Payment shall be made by cheque on monthly basis on the basis of Log Book, duly certified by the concerned officer. No advance payment on any account shall be made.
25. Variation of 05 paisa for cars and 08 paisa for other vehicles, for every Rs.1/- variation in diesel cost, taking the base rate of diesel (Diesel @90.25 as on 01.04.2022) shall be applicable on actual kilometers run, effective from the 1<sup>st</sup> day of the subsequent month.
26. GST shall be payable as per prevailing GST Act and as per the instructions issued by the Govt. from time to time.
27. In case services of service provider are not satisfactory on any account, the contract can be terminated by giving 15 days' notice. On the other hand if in case Service Provider wants to terminate the contract, can be terminated by giving 3 months prior notice.
28. If at any time any question, dispute or difference, what so-ever shall raise between the Vendor and PSTCL, upon or in relation to, or in connection with the Order/Contract, he may go for arbitration as per Arbitration clause contained in Works Regulation 1997, as amended from time to time.
29. The Head of the office, for which the outsourced vehicle has been hired and the officer/official in-charge of the vehicle shall be held directly responsible for non-compliance/non-implementation of these instructions.
30. In the future if the Indian Govt. imposes ban on Diesel Vehicles, in such situation, if the Contractor provides the equivalent Petrol vehicles at the same Diesel rate and same Terms & Conditions as mentioned in the Policy, then it shall be acceptable.

  
Deputy Chief Engineer,  
TLSC Circle PSTCL  
Patiala.