



**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**

Regd. Office: PSEB Head Office, The Mall, Patiala-147001.

Corporate Identity No. U40109PB2010SGC033814

O/O DY.CAO/A&R Shakti Sadan, Patiala

E-mail: ao-wad-bs@pstcl.org

To

All Addl.SEs/Sr. Xens/AO.s (All Accounting Units/DDOs),  
under PSTCL,

Memo No. 847/889

Dated 09.12.2019


Sub: Clearance of suspense heads under GH-25,26,27,28,44 & 46.

It has come to the notice that suspense heads of many accounting units are outstanding since long. The matter was discussed in various meeting at the level of CFO at the time of finalisation of Annual Accounts of F.Y.2018-19 to clear the same. But the position still remains the same till Oct.2019. This has been viewed seriously by Director/F&C.

Director/F&C has desired that all balances of subject cited suspense heads pertaining to more than 2 years must be settled and to try to settle the suspense heads outstanding more than 1 year by 31.12.19.

It is requested to look into the matter personally & clear the balances outstanding in suspense heads. After settlement/clearance of balances outstanding in these heads, latest position be supplied to this office at the time of submission of monthly accounts of Dec. 2019.

This issues with the approval of competent authority.

  
Dy.CAO/A&R,  
PSTCL,Patiala.

Endst. No. 890/935

Dated 09.12.2019

Copy of the above is forwarded to the following for information and necessary action please.

- 1 Chief Engineer/TS PSTCL,Patiala.
- 2 Chief Engineer/SLDC PSTCL,Patiala
- 3 Chief Engineer/P&M PSTCL,Ludhiana.
- 4 CAO(F&A), PSTCL,Patiala
- 5 Company Secretary, PSTCL,Patiala
- 6 All Dy.CEs/SEs under PSTCL
- 7 All Dy.CAOs under PSTCL

- 8 All AOs under PSTCL (except DDOs).
- 9 DGM/IT, PSTCL Patiala for uploading the instructions on website of PSTCL.

Dy.CAO/A&R,  
PSTCL,Patiala.

CC:

- 1 Sr.PS to Director/F&C, PSTCL, Patiala for kind information of Director/F&C please.
- 2 Dy. Secy. to Director/Tech., PSTCL, Patiala for kind information of Director/Tech. please.