



PUNJAB STATE TRANSMISSION CORPORATION LIMITED,

Regd. Office: PSEB Head Office, The Mall, Patiala.147001.

Office of: Sr.Xen /Communication (Design), under O/o Dy. Chief Engineer/Communication, PSTCL,
Quarter No. 17(Type IV) Power Colony No. 2, Sarabha Nagar, Ferozpur Road, Ludhiana.

email: ase-comm-design@pstcl.org, se-comm-ldh@pstcl.org

Corporate Identity No. U4010PB2010SGC033814 Website : www.pstcl.org

Contact: Mob.-96461-18025

To

As per list attached.

Memo No. 309-311

Date:- 14/09/2023

Sub:- To Outsource the Cleaning and Sweeping activities for the O/o Sr Xen/Communication Design, PSTCL, Ludhiana.

Sealed quotations are invited for carrying out Cleaning and Sweeping Activities at the office of Sr.Xen/Communication Design, PSTCL, Ludhiana for 2 hours daily for a period of 1 year. Please furnish sealed quotations with your most competitive rates for the given scope.

Sr. No.	Item	Description
1.	Scope of Work	Cleaning and Sweeping Activities at the office of Sr.Xen/Communication, PSTCL, Ludhiana for 2 hours daily for a period of 1 year
2.	Tender Enquiry No.	STQ8056
3.	Earnest Money Deposit(EMD)	2% of the total amount of bid for all bids exceeding amount 50000/- subject to a minimum of 5000/-
4.	Last Date and Time of Issuing the tender documents	03 Oct 2023 up to 1200 Hrs
5.	Last Date and Time of receiving the bids	04 Oct 2023 up to 1200 Hrs
6.	Date and Time of the opening bids	05 Oct 2023 at 1100 Hrs
7.	Time of completion	1 Year

Strict compliance of following shall be ensured by all bidders:-

1. All tenders shall be submitted in two sealed envelopes namely EMD (Part-I) and Price Bid (Part-II). Part-I shall be opened first and if found in order, the Part-II shall be opened.
2. All quotations exceeding the amount 50000/- shall accompany Earnest Money Deposit (EMD) the shape of Demand Draft of an sum of 2% of the total price of the work quoted, subject to a minimum amount of 5000/-. The said DD shall be placed in Part-I envelope. Name of bidder be scribed on the EMD envelope.

3. Rates for Part-II quoted as per Annexure-A herewith.
4. Received bid shall be opened at above given date and time in the chamber of the undersigned. If the date of opening the bids happens to be a holiday, the bids shall be opened on subsequent working day.
5. The bid should be complete in all respects. Incomplete tenders and telegraphic tenders are liable to be rejected.
6. CGST and SGST, if any, should be indicated separately. GST number of the bidding firm shall be provided on the bid.
7. Prices quoted should be valid for a minimum of 120 days.
8. This office reserves the right to place order any item in full or in part thereof indicated in this tender notice and to reject any or all tenders without assigning any reasons.
9. Conditional tenders are liable to be rejected.
10. The quantity of the work may be increased or decreased at any stage.
11. All the prevalent Work/Purchase regulations of PSTCL are part and parcel to this tender.
12. Earnest Money deposited at the time of tender shall be converted into security deposited. The security deposited will be deducted from the running bill @ 5% of the Gross value of money bill no interest shall be payable on the security deposited/ Earnest Money.
13. Earnest Money of the unsuccessful tenders will be refunded after the Work order.

13/9/23
**Sr.Xen/ Communication (D),
PSTCL, Ludhiana**

No.:-

Annexure-A

SCHEDULE OF PRICES

Cleaning and Sweeping Activities for the office of Sr.Xen/Communication Design, PSTCL, Ludhiana for 2 hours daily for a period of 1 year.

Sr.No.	Description	Unit (Hours daily)	Wages on DC Rates +EPF+ESI+ other contributions as per statutory norms	Commission (%age of D)	GST, if applicable (on D+E)
A	B	C	D	E	F
1.	Cleaning and Sweeping Activities at the office of Sr.Xen/Communication Design, PSTCL, Ludhiana for 2 hours daily for a period of 1 year	2	Will be paid as per actual (reimbursement of contributions to be made upon submission of respective challans)	To be Quoted	Rate to be quoted

I have thoroughly read all terms and conditions of the documents & quoted the Rate/ Charge as above in accordance with the stipulated terms and conditions.

Date:- _____

Place:- _____

Signature of the bidder _____

Company _____

GST No. _____

Phone No. _____

List of Recipients:

1. ANSH SECURITY SERVICE , 211, 2ND Floor Grand Mall Building, Near BMC Chowk
Jalandhar M: 98729-61674
2. DMT UTILITY SERVICES, 117, NEW DASMESH NAGAR , RAMA MANDI, JALANDHAR M:
94789-26078, 94171-00104.
3. G GROUP SERVICES, Gora Market, Near Flyover Rama Mandi, Jalandhar. M: 98721-
61276, 70876-42910.
4. Notice Board.